LCPSP&C TERM 2 GM 2024
Minutes of Meeting

Date: Tuesday 14 May 2024
Time: 6:30pm – 8:30pm Teachers' Staff Room & Remote (Zoom)

Attendees	
1. Caleb Taylor, LCPS P&C President 2. Lara Wehby, LCPS P&C Vice President: Fundraising & Events (online) 3. Terry McKinnon, LCPS Principal 4. Kylie McKeon, LCPS Deputy Principal 5. Sarah O'Donnell, LCPS P&C Vice President Community (online) 6. Hajar Torkaman, LCPS Treasurer (online) 7. Ben Bradley, LCPS Secretary 8. Tamsin McGarry 9. Liz McPherson (online) 10. Shanel Grovert	11. Chloe Blanch (online) 12. Louanne Jablonski 13. Mairead Ennis (online) 14. Mark Ellis 15. Rosanna Garcia Smith (online) Apologies: Honey Quibele Fiona Aldridge Darren Simpson

No.	Agenda Item/Topic	Discussion and Next Steps
1.	**Acknowledgement of Country / Welcome**	Caleb Taylor • Acknowledgement of Country. • Welcome.
2.	**Adoption of Previous Minutes**	GM 13.2.24 • Acceptance of minutes of previous General Meeting. ▪ Proposed: Caleb Taylor ▪ Seconded: Tamsin McGarry • Minutes accepted without amendment.
3.	**President's Report**	Caleb Taylor • Caleb spoke to the success of recent events. • **Mothers & Others Day (community)**: Caleb reported that the Mothers & Others' Day Store was fantastic. He thanks Louanne for drumming up so much support. The breakfast was a success (noting specifically the bacon and egg rolls). The arts and crafts activities were very popular. • **World Food Fair (community)**: Caleb spoke to the success of this event. He noted that on that day, the new resurfaced basketball courts with new lights were opened. This facility is now able to be used by local sporting events and is available for use for future events by the P&C. • **Vivid Cruise (community)**: Caleb noted that the first Vivid Cruise sold out in 35 minutes and the second sold out within an hour. The third cruise was almost at capacity with only a handful of tickets left to sell. Caleb thanked Captain Cook Cruises, who he noted were amazing supporters of the school. Caleb spoke to the support Captain Cook Cruises

		provide generally as well as specifically for the Fun Run and Vivid Cruise. The Vivid Cruise has raised about $8K in profit and is a popular community event. • **Trivia Night (fundraising)**: Caleb noted that the Trivia Night will be held on 29 June 2024 at 6:30pm at the Alcott, Lane Cove. Caleb reported that the LCPSP&C had received feedback that Saturday evening was preferable to Friday evening (last year). He encouraged everyone to attend to support fundraising for the school. Louanne noted various auction items would be available, including auctioning the ever popular Day with the Principal and Deputy Principal. This year, the LCPSP&C again encouraged the teachers to purchase a table. • **Wakakirri & School Hall:** Caleb requested an update. He noted that there was a meeting tomorrow the TRG Group (builders). He thanked the school community for getting behind the petition which contributed to getting the school hall project moving.
4.	**Principal's Report**	<u>Terry McKinnon</u> • **Mothers & Others Day**: Terry thanked Louanne and the volunteers generally for the success of Mothers & Others Day. He observed there was a really good array of gifts and a lot on offer at breakfast. He acknowledged the work undertaken by Louanne to make the event such a success. • **Community Events**: Terry spoke to the success of community events this year, including the World Food Fair. • **Year Six Camp**: Terry informed the P&C that the year six camp was held in week 4 (Great Aussie Bush Camp). He noted that there will be an overnight camp for year five in Narrabeen in August, 2024. Terry observed that years 5 & 6 had not had the chance to go to Canberra as had occurred in earlier years. One of the reasons for this was that costs had gone up. Nonetheless, there was overwhelming feedback to look at going to Canberra again despite the additional cost. Terry reported that the school had found a provider for the Canberra trip at a reasonable cost. As such, in term one of 2025 the Canberra trip will be back on. He noted in 2025, year five students will attend the Great Aussie Bush Camp and year six students will travel to Canberra. Terry noted that the new syllabus had an emphasis on civics and there was a need to go down to Canberra to see major institutions. • **Sport**: Terry noted that there had been a change in interschool sport from weekly PSSA events to Gala Days. There had been two Gala Days in term one and the feedback had been positive. Specifically, there was an advantage in not having to organise busses over multiple weeks and that the days themselves were well run. In addition, more schools took part and this format may be a way to get and keep more schools involved. • **Swimming**: Terry spoke to the success of the school swimmers. He noted that two students had made it

		through to State level, coming in fifth and seventh in their events. Overall, the LCPS swimming team won PSSA for our region. • **Naplan**: Terry reported that Naplan ran very well and initial results show that LCPS has done really well. LCPS will get the results by the end of the term and parents can expect results at some stage at the beginning of term 3. • **Parent Teacher Interviews**: Terry noted that these had been held and were successful. • **Anzac Day**: Terry observed that LCPS were represented at local Anzac Day services by school leaders. • **Development Day**: Terry reported that LCPS participated in a joint school development day with Greenwich Public School at the beginning of this term. The day was focussed on the new curriculum. The feedback was extremely positive and beneficial to share concerns and ideas. The LCPS will look to continue this partnership with Greenwich Public School. • **Curriculum & Policy Monitoring Process**: Terry spoke to NSW Education Standards Authority (NESA) accreditation. All public, private and independent schools have to comply with the syllabus. LCPS was assessed as compliant. The focus was on Stage 1 Maths and policy areas such as discipline and anti-bullying. Terry thanked Ms Goodman, Assistant Principal for Stage One, for her work related to this assessment. • **SRC**: Terry noted the SRC really has got a new energy this year, including new initiatives. The SRC are presently working on kindness and presented an initiative to the staff last week. The idea was to create a friendship chain, with each class to produce one, and then display as a whole school. The SRC have got other ideas, but may need funding. Terry suggested the SRC may like to come and present to the LCPSP&C. • **Budget Adjustment**: Terry spoke to the recent budget adjustment, which was equivalent to an approximate 1.2% reduction or $90,000, which will need to be factored in by LCPS. • **Cross Country**: Terry observed that the Cross Country will have to run this Friday. This will occur regardless of weather because zone is the following week. • **Reconciliation Week**: Terry spoke to reconciliation week on 27 May 2024. • **NADOC**: Terry spoke to NADOC week in July 2024, including incursions from local Indigenous Groups into the school. • Terry then specifically provided a response to Caleb's request for an update on the Hall and Wakakiri. • **Hall**: Terry noted that he didn't have a lot of information, apart from the fact that builders are back on site. There has been a site clean-up and there is a need for some rectification work because the site was not sealed to

		water. Terry noted that he and Caleb would be participating in a Project Reference Group Meeting (fortnightly) and should have some more information about timelines and what can be expected after those meetings. • **Wakakirri**: the LCPS does not have capacity for this event. He had five responses from parents in response to a request for parental support to run the event, being two complaints and three offers to support (not run). Bradley observed the P&C could consider funding a director. Terry stressed that Steph Goodman could provided a handover, but doesn't have capacity to be pulled in after that. Ms Goodman has been running Wakakirri for the last couple of years. What she would now like to do is run dance groups within the school. • **ICASS**: Terry observed this would not be run this year at LCPS. • **Shadecloth**: In relation to the shade cloth over astro turf project, Terry observed that he had been contact by the DoE's Assets Management Unit and someone has taken up that project. They will be in contact shortly. • **Working Bee**: Terry reported that he had been speaking with Darren Simpson and the plan was to have a working bee later this term. He was looking at moving chairs from the outside section of the library and moving them to the community garden. The LCPS wants to set up an outdoor reading space in the outdoor library area. Terry spoke to a plan to install a reading bench in memory of Ruth Elston. This would be a timber bench with a plaque, set up in that outdoor space, with plants and mats. This will create a lovely memorial to Ruth. The working bee will also place mulch under the play equipment in the top playground. Terry invited consideration of a potential future project that may want to be considered by the LCPS P&C, namely an upgrade to play equipment. • **Kit Kirkwood:** Terry observed that the renaming of Canteen Cove in honour of Kit Kirkwood had been taken to school council.
5.	**Treasurer's Report**	<u>Hajar Torkmann:</u> • A copy of the Treasurers Report is annexed. Hajar spoke to the balance sheet and profit and loss statement.

6.	**Cultural Liaison update**	Hajar Torkmann: **World Food Fair:** Hajar thanked everyone for supporting the event, especially Caleb. She noted that the raffles were very successful. There were over 150 parents and grandparents involved in cooking for the event. Lessons for next year: event was crowded and most of the food was gone by 4pm. There were many beautiful performances, but these had to go on late due to lack of space. Hajar noted that Lane Cove Art Gallery prints and the origami table run by Japanese mums were really popular. Hajar also thanked LCPS staff for all their support. **Cookbook:** Hajar observed that this was progressing well. Chloe was working on collating photos. There were some 120 recipes, but Hajar wants more. **Lost Property:** Hajar noted that SRC were to assist in collating and distributing lost property.
7.	**VP School Community**	Sarah O'Donnell • Proudly announced her newborn was fast asleep and she could speak briefly to the meeting. • Sarah thanked Louanne for stepping up and helping with the Mothers & Others Day, passing on a 'really big thank you'. Louanne Jablonski • Provided a report on the Mothers & Others Day. Louanne noted there was a large number of volunteers who got behind the event. She noted fathers at the school really stepped up, particularly in years five and six. There were 18 volunteers on the Thursday and 25 volunteers on the Friday. • Louanne noted there were over 1,500 items sold. Her remit at the time was to make 20% profit off every item, but still have items cheaper than in the shops. • Louanne noted two boxes of items can't be found, which equates to a lost value of $630. • The items for the store in total cost $6,100, yet brought in $8,307. This resulted in about $2,200 to support the breakfast. • The cost of flowers, breakfast was $2,429, and this was largely offset by $2,130 from raffles etc. • Overall, there was a profit of $1,900. Louanne passed on her thanks to Woollies (fruit), Blue Fit, Charcoal Charlies, Grilled, Four Frogs, Luna Park, Iris Lin and the Hunted for their support for the event, including with raffle items etc. • Louanne specifically noted the effort of Hayley Hyunh who contributed beautiful scrunchies and hair-ties to the store. It was all agreed these were amazing. • Louanne thanked Liz and Renee for doing a whip around for donations for the hamper. • Again, it was noted that the breakfast was successful, particularly the bacon and egg rolls.

8.	**Fundraising and Events**	Lara Wehby • Lara noted nothing much more for her to add. • Coming up is Trivia Night, the Vivid Cruise and then the Fun Run. • She introduced Mark Ellis, who will speak to the fun run later on.
9.	**Canteen**	Honey (apology) • There was a volunteer call out to support the canteen. • There was a discussion about adverse treatment of volunteers. • A survey will go out on the canteen to parents with the aim of improve service. • The Double Pass to Hoyts for volunteering was drawn by Liz McPherson; winners are Emily Milne, Geraldine Bourne.
10.	**Unform shop**	Fiona Aldridge (apology) • Caleb thanked Michelle and Fiona for work being done in the uniform shop. • At the World Food Fair, the shop made just under $1K from second hand sales. • The shop was very busy at present with winter uniform sales. • The shop was opened on the pupil free day for new starters by appointment. • Michelle met with Spartan as the wholesale agreement us up for renewal in September. It is likely we will renew for three years as generally happy with service.
11.	**Music**	Tamsin • Tamsin reported that she got through the term one rush for leasing instruments. • Audria had agreed to step in as the new violin liaison officer. • Tamsin again raised the issue of aged bonds from five, six and seven years ago. These now exceeded $33K and proposed that this could come back into the music programme. • Tamsin noted there were 57 current hires, meaning we needed to only keep $7,000 in the bond account for these hires. • There was then a discussion on how to reinvest aged bond accounts into the music programme. • Terry suggested a music scholarship.

		• Ben suggested an alternative, namely to expand the programme for cheaper activities, such as the records or choir, to try and maximise number of kids in the programme.
12.	**Grounds**	<u>Darren (apology)</u> • Caleb noted a lot of parents were asking re new date for working bee.
13.	**Fun Run**	<u>Mark Ellis</u> • Mark spoke to the new leadership team for the fun run. • Mark noted that the new director, Liz Wright, comes with 15 years' experience in the events industry. She has great experience. She has Max in Kindy and Cooper is three. She grew up in Longueville and went to the school. • Mark will be doing sponsorship. He outlined his experience, including arranging sponsorship of major garden shows. He has a little girl in year four and a son in year 8 at Hunters Hills High School. • Mark was very excited to have Lara on board and observed the work she had done previously was 'sensational'. Lara has agreed to be the CFO, which is fantastic. • Mark also noted Caleb continued to be involved. • That was the core team, and they will reach out to more people. • Mark emphasised they will need a stack of volunteers. Mark noted that one thing they are learning is that people like to help by doing what they want to do. He will get a list of roles and responsibilities out to people quickly. • Mark noted the event is on 8 September and entries open on 17 June. They are trying to drive entries before the school holidays. • Mark confirmed they had signed up the timing guys and bookings online. There are discussions about a few new ideas, such as virtual fee for non-runners and ability to register dogs. • Mark noted they had met with Terry and work was being done on competitions for the kids and prizes. • Mark provided an update on sponsors, specifically Aldi and Captain Cook. Captain Cook have already signed up and Mark expressed his gratitude. • Mark noted that they had met with council, though this will need to be revisited as the council contact has changed. • There were 19 weeks to go and there was a need to lock down sponsors.

14.	**General Business**	• General discussion re assignments and speeches (multicultural) being considered 'voluntary' or 'optional' by students. • Discussed that if kids given option, makes them not do it. Parents asked teachers to consider how they word 'options' to encourage kids to participate. • Meeting closed 8pm.