LCPSP&C TERM 3 SGM 2024
Minutes of Meeting

Date: 6 August 2024
Time: 6:30pm – 7:00 Remote (Zoom)

Attendees	
1. Caleb Taylor, LCPS P&C President 2. Sarah O'Donnell, LCPS P&C Vice President Community (online) 3. Terry McKinnon, LCPS Principal 4. Ben Bradley, LCPS Secretary 5. Hajar Torkaman, LCPS Treasurer 6. Chloe Blanche (on-line) 7. Fiona Aldridge 8. Sammy Dong 9. Liz Wright 10. Apology: Tamsin McGarry Lara Wehby,	

No.	Agenda Item/Topic	Discussion and Next Steps
1.	**Acknowledgement of Country/Welcome**	Caleb Taylor • Acknowledgment of Country • Welcome.
2.	**Adoption of Previous Minutes**	GM 14.5.24 • Acceptance of minutes of previous GM. Proposed: Terry McKinnon Seconded: Fiona Aldridge • Minutes unanimously accepted without amendment.
3.	**President's report**	Caleb Taylor • **Fundraising:** Caleb noted the P&C had raised $20K from recent community events, namely the Vivid Cruise and Trivia night. • **Vivid Cruise:** Calab thanks Captain Cook cruises for their ongoing support (especially for the Vivid Cruise). • **Trivia Night:** Caleb gave a shout out to Sarah O'Donnell (part of winning team). He thanked Sarah, Renee Maxwell and Liz for support and effort in making the event a success. • **Open Day:** Caleb noted that Open Day was coming up this Thursday. The Cookbook will be on sale and noted that

		Sydney Community Services had purchased 200 Cookbooks today. There will be a Bake Sale in Canteen Cove and discussed drop off arrangements. • **Fun Run**: the net major event is the Fun Run. Caleb called out for volunteers to make the event a success. • **Canteen Survey:** to assist the P&C understand why there has been a drop in number of volunteers, it issued a canteen survey to parents. Response time closes on Friday. A committee will be formed to review the results and make recommendations. Members of that committee will include Caleb, Terry and Honey. • **PSSA sport:** Caleb noted that there had been a cut back in PSSA sporting activities due to costs (primarily transport). There were only 8 gala days last year. Looking at feasibility of working with Sydney Community Services to provide transport with aim of adding a few extra weeks of sport with neighbouring schools. Will report back on viability in term 4. • **Library Bags:** Terry raised that there was a kindergarten information evening coming up on 11 September 2024. The school would typically give a calico bag containing relevant information to new parents. Office is in the process of ordering and purchasing those bads. Terry raised this could be a good opportunity for the P&C to donate a P&C library bag to each new family, instead of ordering the calico bags. o For a relatively small cost to the P&C, this would assist new families with cost of living pressure by not having to buy a library bag and positively promote P&C. o Present bag at information evening as a PR exercise for P&C. o Fiona noted there is a 2-week lead time for bags. • **MOTION:** P&C donate 120 library bags at a cost of $9.72 per bag. o Proposed: Calab Taylor o Seconded: Hajar Torkaman o **Passed: unanimously.**
4	**Principal's report**	<u>Terry McKinnon</u> • Terry thanked P&C for efforts last term, especially the trivia night. • **School Reports**: In relation to the new format for school reports for years 3-6, there had been positive feedback. Reports are available on the School Bytes platform. Teachers are still getting used to the format but should be improved by second semester. • **Extra-curricular Activity**: There had been lots of extra-curricular activity happening, including PSSA Gala, Paul Kelly Cup, Public Speaking (multicultural), Debating team (doing well) as well as strings and recorders performing at the Festival of Music. The school bands had great success at the Australian School Band Festival, taking silver and

		bronze. Terry noted that next week would be the coral Festival of Music. • **Music tour**: LCPS is planning a music tour to Gunnedah. 45 students from the concert band and choir will travel by bus, stopping at Scone (performance at Scone Public School) and then Gunnedah. The group will stay in Gunnedah and perform at the local public school. Students will also meet with indigenous elders and have a farm experience. Events like this should boost the music programme at the school. • **Naplan**: The results were very strong. LCPS has seen improvement since last year's results. Terry will deliver a more detailed report to School Council soon and then provide more details to the school community. • **Open Day**: the school is looking forward to Open Day this Thursday. There is a real push by the Department to showcase public education. Having an active P&C and sponsors is good for the community aspect of public education. • **Athletics Carnival**: this will run this week. • **Year 5 Camp**: this will occur next week. • **Father's Day breakfast**: This will be held on 30 August 2024. • **Book Week**: this will be held in week 6. During book week, LCPS will unveil a bench and plaque in memory of Ruth. • **Year 6 fete**: This will be run later in term 3. • **Fun Run**: this will occur this term. There is already activity happening at the school, with tallying of house points for participation in the Fun Run. • **Hall**: There has been definite movement with the hall. The outside cladding is almost done and the builders are pouring concrete for the ramps and landscaping next week. Believes we will have year six farewell in the hall. • **Fire hydrant**: A fire hydrant has now been installed on Longueville Road. Once complete, fencing will come down in that area. • **Shade cloth**: There has been delay. Terry noted we had been told originally that they should be able to coordinate shade cloth works with the builders for the hall. That remained the advice until about 3 weeks before the school holidays. Then informed by School Infrastructure that shade cloth works would impact on programme of works. A decision was made to allow walkway works to be completed before start shade cloth work. However, we will get shade cloth and it will be under budget. • **Homework**: LCPS is in the process of revising its homework policy. The school is weighing up the benefits of homework as against its impact on teachers' time. Research suggests homework has minimal impact during primary school. LCPS is working with parental expectation as compared to maximising teachers' time. • **Presentation Day**: The school is reviewing Presentation Day and how that runs.
5	**Treasurers Report**	<u>Hajar Torkman</u> o Hajar spoke to the balance sheet and profit and loss statement.

6	**VP School Community**	Sarah O'Donnell • **Fathers Day:** There will be a BBQ- bacon, eggs, sausages. There will be arts and crafts (decorate book mark for dad). Looking for a banner for a photo wall which can be re-used every year to capture moments with parents. • Stressed need for volunteers, with sign up in next week's loop.
7	**Fundraising & Events**	Caleb • Lara sends apologies. • Trivia and Vivid were a success.
8	**Canteen**	Caleb • There is a survey which has been issued and responses will be collated. • The canteen is still in the black by an order of $1,000.
9	**Uniform Shop**	Fiona Aldridge • The uniform shop continues to do well with a focus at the moment on second hand sales during P&C events. • The P&C is in the process of transferring supply of girls winter tunics and summer dresses to Spartan. With current supplier, had to pre-order six months ahead which was not working. There is no increase in price associated with the transfer. • Uniform shop has introduced polar fleeces- which are very popular. Retail at $45. • The shop is looking at intruding Red Tab for lost property.
10	**Music**	Ben Bradley for Tamsin • Not much to update with the music hires in this middle part of the year. • Congratulations to all those in the music programme who performed at ASBOF on the weekend for their fantastic performance and representation of the school. • ASBOF results- bronze for Senior Consent Band and Silver for Training Band. • The only other matter is the 'roll back' of old bonds into the music funds. This still needs to be resolved.
11	**Grounds**	Darren Simpson (apology) • Terry noted looking at running another working bee in Term 4.
12	**Other Business**	• **School Hall:** any official opening for school hall will occur next year. In the interim, looking at doing a disco or something fun for year six this year. • **Northern Sydney District Council of P&A Associations:** Caleb sits on this and requires P&C to accredit him. • **FUN RUN:** Liz spoke and updated the P&C. Everything is progressing well. We are a little bit behind in promotion and sponsorship. Mark Ellis has not been able to assist as he has a new job. Renee and Liz are working hard to get everything over the line. Liz needs help, with all hands on to assist with the administrative side of the event. Looking for parents to take ownership of some of those tasks. Terry will

		send email to call for volunteers. So far, 750 entries. Sponsorship going well.
	Meeting Closed	7:00pm.