LCPSP&C Term 4 GM & AGM 2025
Minutes of Meeting

Date: Tuesday 18 November 2025, School Hall
Time: 7:00pm – 9:15pm LCPS

Attendees	
1. Terry McKinnon, Principal 2. Caleb Taylor, President P&C 3. Sarah O'Donnell (VP P&C) 4. Ben Bradley (Secretary) 5. Hajar Torkaman (Treasurer) 6. Darren Simpson 7. Fiona Aldridge 8. Don Maloney 9. Julie Taylor 10. Ashleigh Alsadie 11. Silvia Di Feliciantonio 12. Ashleigh Cooper 13. Patrick Wong 14. Louanne Jablobski	Apology 1. Tamsin McGarry 2. Liz Bennett 3. Liz Wright 4. Renee Maxwell

TERM 4 GENERAL MEETING		
No.	**Agenda Item/Topic**	**Discussion and Next Steps**
1.	**Acknowledgement of Country / Welcome**	Caleb Taylor ▪ Acknowledgement of Country ▪ Welcome
2.	**Adoption of Previous Minutes**	• Adopted.
3.	**President's Report**	Caleb Taylor • Caleb noted it has been a busy term 3. He thanked everyone for turning up tonight. • **Father's Day BBQ**: Caleb noted we had a great event. He thanked the Stuart family for donating sausages. He thanked the generous raffle sponsors. This was a community event but raised funds for the school through the raffle. • **Fun Run**: Caleb spoke to the success of this event. It was the biggest fundraiser for the year. Caleb thanked Liz Wright and her large team. He acknowledged the enormous support network that goes into this event, including Tom (Liz's husband) who did all the tech for the event. Caleb also

		acknowledged Michelle, Renee and Lara for their efforts. The event raised $53K in profit, a great result. • **Kids Disco**: Caleb noted Sarah had been very excited to get this up and running. There were two discos. First, a K-2 disco and then a 3-6 disco. This was a community event but again did raise some funds for the P&C. • **Halloween Gala**: the next week, we had the P&C Halloween Gala. This was run by a great Gala Committee. Calab especially thanked Louanne for her efforts, Liz and Tom for the decorating and lights. He noted Don for his efforts with helping with food and cleaning up. The event had a full bar and great food. He thanked Simon, DJ. The event raised just under $10K for the P&C. • **AFL posts**: Caleb noted that the SRC gave a presentation at the last meeting and one of the items they asked for were soccer goals and AFL posts. We went to AFL NSW and the Cats. They kindly agreed to donate and install AFL posts. A massive thank you. • **Working Bee**: a week and a half ago, we also had a working bee. The team spread some mulch on the playground. Darren again put on a generous spread for morning tea. • Caleb noted there still some events to go before the end of the year. • **Multi-cultural community day**: Caleb noted that Hajar would address on this event on 6 December 2025. • **Christmas tree in officer**: Caleb noted that there would be a present donation drive for Sydney Community Services as per last year. • **Christmas trees and puddings sale**: Caleb spoke to the Christmas tree and pudding sales which will take place on 7 December 2025.
4.	**Principal's Report**	<u>Terry McKinnon</u> • Mr McKinnon referred to his written report, annexed to these minutes. • **P&C Events**: Mr McKinnon noted the fun run was a huge success. He also noted the Gala Night was such a nice night, great atmosphere and a really joyful event. He thanked everyone for their effort in running that event. • **Naplan Value Add Results**: Mr McKinnon noted that what the LCPS looks for is not just band 6 results, but the value add, in particular growth from year three to year five. Mr McKinnon noted what we have seen in recent years is steady but significant growth from year three to year five results. • Mr McKinnon noted they were also measuring the stage three programme by monitoring results from years 5 to 7. They are seeing growth but not as much as we would like to see. • **Gunnedah PS**: Mr McKinnon noted that this relationship continued and was a benefit for both teachers and students. Teachers have come back from Gunnedah with some great ideas on behaviour management. Students have valued engagement with indigenous elders. This has been a very valuable experience.

		• **High Potential and Gifted**: Mr McKinnon noted the school was doing a lot in this space and referred to his written report for details. • **Enrolments**: Mr McKinnon noted that there were 685 students enrolled for next year, with 100 kindergarten students enrolled. He noted that this year the LCPS had to ask the P&C for extra learning support staff. Given current numbers, they will not need to do that next year. • **Building programme**: Mr McKinnon noted over the holidays, there will be some building work. This includes carpet being replaced in some classrooms. He also noted that the playground out the front of the Terminus is going to be resurfaced. • **Voluntary Contributions**: Louanne asked Mr McKinnon whether there had been any uptick in contributions since communications had gone out. Mr McKinnon noted voluntary contributions were down this year. The school survey suggested that this was due to cost-of-living issues. • **Deputy Principal Position**: Mr McKinnon noted that this is under review. If student numbers don't go above 700, then this may need to be revisited in 2027. • **P&C**: Mr McKinnon noted that we had a great executive full of positive energy. Keen to get things done. Thanked Darren also for all his hard work on grounds. He thanked Caleb for all his hard work. He observed that the bringing in of community events after COVID has really shifted the mood in the school. He also observed that the P&C had raised an incredible amount for the LCPS. He appreciated the effort of the P&C, its executive and all of the volunteers.
5.	**Treasurer's Report**	<u>Hajar Tjorkaman</u> • Hajar spoke to the P&C finances. Treasurer's report attached. • Hajar noted we have c $200,000 in the bank. • The P&C also has $220K in a term deposit, which has been rolled over for another 11 months. • **Liabilities**: Hajar noted we have $64K in parent contributions, of which 60% ($38K) goes to the school. She spoke to other liabilities such as Long Service Leave. • Hajar then spoke to the P&L Statement. • **Uniform Shop**: Hajar noted that we made $137K in sales from new uniforms and $8K in sales from second hand uniforms. It was noted people were being encouraged to buy second hand. Revenue was therefore $145K from the uniform shop with a profit of $20K. • **Canteen**: Income was $178K. Hajar noted we paid $93K in wages which was up by $20K due to increased casual staff numbers. As such, the canteen made a loss of $7K this year. • Hajar then spoke to various fundraising activities undertake this year. • **Mothers' Day**: Hajar noted the P&C made about $5,500 from Mothers' Day events. • **Fathers' day**: Hajar noted the P&C made about $400 for Father's Day breakfast. • **Vivid Cruise:** the P&C made about $6,500. • **Trivia**: Hajar noted that this raised almost $12K this year. • **Fun Run**: This returned about $53K for the P&C.

		• **Sponsorship**: Hajar noted that this was down, with only $6,000 received. • **Gala**: Hajar noted that this made about $11K. • **Election BBQ**: the P&C made about $4,000 from this event. • Overall, Hajar noted the P&C profit was about $77K this year. • **Grants:** Hajar noted that the P&C received a $22K grant, which was contributed to the shade cloth.
6.	**Multicultural Report**	Hajar Tjorkman • **World Food Fare:** Hajar spoke to the three World Food Fares she has run. • **Community Multicultural Day:** Hajar spoke to the Community Multicultural Day on Saturday, 6 December 2025. This would involve School Bands, information stalls, damaging and the Major is coming. Last year we made $3,000 from the bake sale. Hajar noted the Mayor was attending and Joseph would again be playing music.
7.	**VP (Community)**	Caleb • Liz Bennett is unfortunately absent due to being stuck in a council meeting and sends her apologies. Caleb had spoken to recent community events in his report.
8.	**VP (Fundraising and Events)**	Sarah • This has been a huge year. She has really loved working with the executive. • **School Hall**: Sarah spoke to the new hall making a massive difference to hosting events such as the School Disco. • Sarah spoke to the events held this year, including Trivia night, vivid cruise and Kids Disco. She thanked a lot of volunteers who helped with all those events. • Sarah spoke to the Gala. She thanked the committee which was great and again all the volunteers who made that event possible. • Sarah thanked Caleb for the media pressure he ran for the School Hall. She described the P&C as very welcoming and a lot of fun.
9.	**Fun Run**	Caleb • Liz Wright is an apology. • Caleb noted that looking ahead, they were looking at splitting the event into two roles. This is a massive event, and consideration was being given to having it co-managed with another organisation. While this would mean sharing profits, may be necessary to ensure no burn out.
10.	**Canteen**	Caleb • Caleb spoke to the time involved in running the canteen. He noted that 75% of canteens across the north shore are outsourced. If this was to occur, volunteer resources can be put into other events. • Caleb noted we are looking at another role to oversee the P&C business units but may need to outsource canteen.

		consideration as to any restructure is continuing. He spoke to the challenges of volunteers attending the canteen.
11.	**Uniform Store**	<u>Fiona</u> • Fiona noted this was her third year in the role. • She reported that things were going pretty smoothly. Sarah noted the store has moved all uniforms to Spartan as the sole supplier. This has been a positive move to just have to deal with one Australian based supplier.
12.	**Music/Instrument hire**	<u>Ben</u> • Tamsin was an apology. • Ben provided an update on the status of instruments, including the increased cost in servicing. • Ben spoke to the history of bonds not being collected after 6 years despite all reasonable efforts and that these funds were to be rolled back into P&C funds. • Tamsin requested a motion that those funds be rolled over into the music programme. **MOTION:** to roll over retained bond funds into the music programme. **Proposed:** Caleb **Seconded:** Sarah **Passed:** unanimously. • Tamsin (through Ben) requested funding for new instruments due to age and demand, specifically four new flutes and two new curved heads. **MOTION:** the P&C provide $4,018 for four new flutes and two new curved heads. **Proposed:** Sarah **Seconded**: Fiona **Passed**: unanimously.
13.	**Grounds**	<u>Darren</u> • Darren noted that there had been three generations of his family at the school. The school means a lot to him. He spoke of all the work he had done over the years, gardens, chickens, mulch and the Welcome Sign. • Darren was stepping down but thanked everyone who had participated in Working Bees. They had become a real community event and were good fun.
14.	**Any Other business**	• **Year Six Dance:** Louanne noted that a year six parent had reached out about the year six dance. • Her understanding was that historically the P&C gave money for the dance, which was previously held off site (we now have the hall). • Discussion about the fact that the Year 6 kids raise funds for this dance through the year six fete. Motion for the P&C to

		contribute $2K to dance on an annual basis moving forward so that they don't have to ask P&C each year. **MOTION:** the P&C donate $2K on an annual basis to the Year Six Dinner Dance, to be paid by Week 2 of Term 4. **Proposed:** Caleb **Seconded:** Sarah **Passed:** unanimously. • Mr McKinnon noted that the fete raised $11K. Of that, a gift of $1,500 would be donated to the school as a gift (discussion re School Notice Board and Marquee). The balance would be used to subsidise events for the year six kids. • **Mr Griffiths**: There was a discussion about gifting Mr Griffiths a $500 visa card in support. This doesn't require approval. No-one spoke against the proposal. • **SRC**: Darren noted another request of the SRC was for updating the handball courts. He noted that Dulux had checked the surface and substrate of the courts and come to an agreement on what products to use, taking into account the adhesive nature of the surface.
15.		**GM closed**
2025 ANNUAL GENERAL MEETING		
1.	**President's Speech**	<u>Caleb</u> • Caleb noted it has been another big year and a privilege to be President for three years. • Great executive to work with. The executive had done a lot and had a lot of fun. • Caleb thanked Terry for his support and effective relationship with the P&C. • Caleb noted that we are all here for the children. It has been great to see them thrive and the school thrive over the last few years. • Caleb noted that the P&C had delivered 16 community and fundraising events this year, with two more to come. • Community events included the Welcome BBQ, World Food Fare, Mothers' Day Breakfast, first Working Bee, mid-year volunteer thank you at the Allcot, Father Days Breakfast, second Working Bee. • Fund raising events included Mothers' Day stall, Bake Sale and Sausage Sizzle, Trivia Night, two

		Vivid Cruises, Fun Run, Discos, Gala. He noted the P&C had raised over $100K from all those events. • Caleb spoke to the regeneration of the P&C post Covid. He spoke about Chloe Gale's enthusiasm and the 2023 'Bring back community' campaign she was instrumental in delivering. • Caleb noted that over the past three years, the P&C has donated $620K to the school. This year we have given $188K alone. Caleb noted that these funds had delivered vital infrastructure, including basketball courts, interactive smart boards, laptops, charging trollies, the shade cloth on Kirkwood cove and more. • Caleb spoke to the 'massive win' in fighting for the school hall. This was a challenge and garnered media attention and eventually was delivered. • Caleb spoke to the partnership with Sydney Community Services. He spoke to food drives, the fun run, Christmas present drives all aimed at helping local families in need. • Caleb spoke about the success of the Welcome BBQ and thanked the local sporting groups for supporting it. He noted juicies were a good way of getting everyone involved. • Caleb spoke to the World Food Fare. This has become a huge event on the annual calendar. • Caleb thanked the executive. He thanked Ben who had been a fantastic support and provided leadership over the last three years. • Caleb thanked Hajar: coming to the end of her three years as well. Caleb noted that she had done a fantastic job in the multicultural space and it was great working with her. • Caleb thanked Sarah, who was also stepping down for a year to focus on studies. Sarah has been a huge support. He spoke to her always getting things done- with her trademark smile. He spoke to

		her husband Steve frequently helping out, turning sausages while carrying a child. • Caleb thanked Liz Bennet who stepped up in the school community role. • Caleb thanked Louanne, who he noted didn't want her name on anything, but seemed to have her name on everything. • Caleb thanked Liz Wright for her fantastic job with the fun run and all the work she and her husband did for the Gala. • Caleb thanked Liz McPherson for all her work and especially with developing community partners. • Caleb thanked Darren for all the wonderful work he has done on school grounds and Working Bees. • Caleb thanked Fiona for her work in the uniform shop. He spoke to receiving emails and feedback about how great you guys are and how happy a place is the uniform shop. • Caleb thanked Tamsin, music liaison. He noted Tamsin always has that can do attitude. • Caleb thanked Lara Wehby, who he noted was leaving the school. She got Caleb involved through the fun run. She has a lot of energy, is easy going and a happy person. It is sad that she is leaving the school. • Caleb noted that Renee Maxwell also sent her apologies. She has worked with community partners in the past, thanked her for all her photography over the years and work with the the fun run. She was one of the big heavy hitters for the school community. Still post socials and finds time to give back. • Additional thanks to Chloe who was fantastic in the first year and is an important part of the school community.

		• Caleb thanked Honey for all her work, especially with the canteen. • Finally, Caleb thanked Julie Taylor who was active in getting the web-site up and going and in support it. • Caleb then spoke to the P&CC Areas of Responsibility, including the Uniform Shop, Canteen, Music instruments and Fun Run.
2.	**Election of new P&C Executive**	Terry Mckinnon • Declared all positions vacant. *President* Don Maloney • Nominated by: Caleb Taylor • Seconded: Darren Simpson • Elected unopposed. *Vice President:* Raquel Bailey • Nominated by: Don Maloney • Seconded: Darren Simpson. • Elected unopposed. *Vice President: Fund Raising and events* Ashleigh Alsadie • Nominated by: Don Maloney • Seconded: Sarah O'Donnell • Elected unopposed. *Secretary:* Ash Cooper • Nominated by: Ash Cooper • Seconded: Caleb Taylor • Elected unopposed. *Treasurer:* Sylvie di Feliciantonio • Nominated by Hajar Torkaman • Seconded: Darren Simpson • Elected unopposed.
3.	**General Committee Roles**	*Communications:* • vacant *Strategies and Management* • vacant *P&C Grounds Co-ordinator* • vacant

		General P&C Members (x2) Sarah O'Donnell • Nominated by: self • Seconded by: Sylvie di Feliciantonio • Elected unopposed. Caleb Taylor • Nominated by: Self • Seconded by Sylvie di Feliciantonio • Elected unopposed *Community Relations/Sponsorship* Patrick Wong • Nominated by: Sarah O'Donnell • Elected unopposed.
4.	**Sub-Committee Roles**	*Canteen Liaison Officer* • Vacant *Uniform Shop Liaison Officer* Fiona Aldridge • Nominated by: Caleb Taylor • Seconded: Hajar Torkaman • Elected unopposed. *Music Liaison Officer* Tamsin McGarry • Nominated by Caleb Taylor. • Seconded: Ben Bradley • Elected unopposed. *Multicultural Liaison* *Hajar Torkaman* • Nominated*: Self* • Seconded: Sarah O'Donnell • Elected unopposed.
5.	**New President**	Don Maloney • Don noted he felt very honoured to be President. He spoke a little bit about his goals and acknowledged the handover to him. He spoke about himself, an engineer who works in defence industry. He has been a volunteer for a long time. • Don spoke about being connected with community and getting a lot out of it while at university, through clubs and societies. He noted that his grades got better the more he was involved. Don spoke to the fact that he found this was the same with his day job. • His goal as president is not to conquer the world and to continue the legacy that has been handed over to him. He noted that the Lane Cove P&C does a lot compared to other schools. Continue that as well as respect people's time. • He spoke to less meetings and more doing. He spoke to tweeks to the fun run. He would also look at

		fundraising options, noting some activities were high effort high value, others were medium effort low value. He spoke to events such as vivid cruise which were low effort and high value. • He noted the P&C works well people have fun and get on really well. They smile and laugh and he wanted to preserve that and for people to feel connected and rewarded in their volunteer work. • Don noted he doesn't take the role on lightly and concluded by saying 'thank you and looking forward to a great 2026'.
		MEETING CLOSED AT 9:15pm