

# LCPS P&C

## Minutes of Meeting

Date: Tuesday 10 May 2022

Time: 6:30pm – 8:00pm

Attendees		
1. Darshini Heaney, LCPS P&C President 2. David Roberts, LCPS P&C Treasurer 3. Caleb Taylor, LCPS P&C Secretary 4. Em Patterson, LCPS P&C School Community 5. Tony Nolan, School Council 6. Renee Maxwell, LCPS Community Partnership 7. Victor Tan, LCPS Relieving Principal 8. Megan Anderson, LCPS Teacher & Relieving Assistant Principal 9. Brendan Hood (Via Zoom) 10. Kate Blue 11. Louise Green 12. Lara Wehby, Fun Run Race Director		13. Myles Davis (Via Zoom) 14. Sarah Smyth (Via Zoom) 15. Prue Carroll (Via Zoom) 16. Emma Sorensen 17. Michelle Tabrett 18. Nathan Griffin (Via Zoom) 19. Sharon Sands (Via Zoom) 20. Jacqui Booth (Via Zoom) 21. Lassie Zia (Via Zoom) 22. Hajar Torkaman (Via Zoom) 23. Emily Milne (Via Zoom)
No.	Agenda Item/Topic	Discussion and Next Steps
1.	<b>Acknowledgement of Country / Welcome</b>	<u>Darshini Heaney:</u> Welcome all
2.	<b>Election of new Secretary</b>	<u>Darshini Heaney:</u> <ul style="list-style-type: none"> <li>I would like to nominate Caleb Taylor for the role of Secretary</li> <li>Tony Nolan seconded</li> <li>Caleb Taylor elected new Secretary</li> </ul>
3.	<b>Principal's report / Maths Specialist Initiative Program</b>	<u>Victor Tan:</u> <ul style="list-style-type: none"> <li>Hello and thank you, tonight I am going to talk about mathematics as I know this school has enrolled in the primary school mathematics specialist initiative (MSIP)</li> <li>We've decided that there is so much information that we want to do it in parts, tonight we will start, and we will talk a little bit further at the next meeting, so that we can really get the full breadth of what we are talking about</li> <li>Now I invite Megan to talk to us and present a slide show because I think you need to hear it from a teacher's and an Assistant Principal's point of view</li> <li>MSIP is not just a program – it is a way of thinking and teaching</li> </ul> <u>Megan Anderson:</u> <ul style="list-style-type: none"> <li>I have been working at LCPS as teacher for the past three years now with Year 5</li> <li>I am a primary mathematics expert in our school this term I am relieving Assistant Principal for stage 2</li> <li>Power point presentation talked through (Please see attached)</li> <li>Each term Megan and Anne-Marie will work with a different stage. Last term worked with stage 2 this term we are working with stage 3 essentially going into classrooms and team teaching with teachers and students, we will go into each classroom twice a week for an hour.</li> <li>It is not a one size fits all scripted program, it draws on best practise and embedding them into our program</li> </ul>

		<ul style="list-style-type: none"> <li>• It encourages open ended problem solving and links to real life problem solving</li> <li>• The lessons cater to all of our students. We talk about the term low floor high ceiling, which is where the task at hand caters to all students in the classroom (see diagram entry and exit)</li> <li>• Really excited to work on this project in the school</li> <li>• <u>Tony Nolan</u>: Can I add something to that, Flynn as a 7-year-old last year competed in the NASA mathematics competition competing against year 5 students had to hold his own, as a parent as a child being under this program, I am very pleased with the results coming in.</li> <li>• <u>Darshini Heaney</u>: I now call on back to Victor</li> </ul> <p><u>Victor Tan</u>:</p> <ul style="list-style-type: none"> <li>• Progress on hall is on track. Aiming to hold the year 6 farewell in December in the hall. Concrete was pouring today, slab for the hall anticipated for June</li> <li>• Kindy playground procurement finalised and have been advised it should be complete by the end of term 2 or the end of term 2 holidays</li> <li>• I am looking for solutions to get a netball court back in the school, and whether it's the new hall, the new grass or the current basketball courts, am looking into all those issues. May not be able to solve within 8 weeks but pushing them along in Tahlia's absence and see where we can be by the end of term. Want the community know I'm aware how important the netball court is</li> </ul>
4.	<b>Treasurers Report</b>	<p><u>David Roberts</u></p> <p>Quick update of P&amp;L:</p> <ul style="list-style-type: none"> <li>• Received funding grant from the State Government for the Kindy playground. Monies have now been banked and that is effectively reimbursing the contribution the P&amp;C already made goes back into consolidated surpluses</li> <li>• Mothers Day stall broke even, figures to come</li> <li>• P&amp;C profit tracking YTD of \$6,200</li> <li>• Canteen loss of \$11,000</li> <li>• Uniform shop profit of \$21,000</li> <li>• Music profit of \$30,000 currently tracking to budget</li> <li>• P&amp;C loss of \$32,000</li> <li>• Fun Run currently at \$12,000 in expenses</li> <li>• Received \$20,000 from Fun Run Sponsors/Tickets</li> <li>• Cash of bank perspective travelling well</li> </ul>
6	<b>Sub Committees</b>	<p>(a) <u>Music– Darshini Heaney</u></p> <ul style="list-style-type: none"> <li>▪ Currently we do not have a convenor, understanding from Michelle the program is running well and tracking along but we would like more enrolments and anyone in grade 3 or 4 who wants to play feel free to contact Michelle</li> <li>▪ Plans for bands and strings to go back to competitions</li> <li>▪ Band camp will be a 1 day on the weekend beginning term 3 on school grounds</li> </ul>
		<p>(b) <u>Canteen – Karen</u></p> <ul style="list-style-type: none"> <li>▪ Pie warmers don't reach food safety temperature</li> <li>▪ Karen Sands/Victor Tang to write to department for replacement of the pie warmers</li> <li>▪ Low volunteer situation - P&amp;C to look at solutions. If volunteer numbers are low, over the counter service will not go ahead but we will maintain over the lunch service</li> </ul>

		<ul style="list-style-type: none"> <li>▪ Darshini has made decision to go cashless at end of Term 2 for safety reasons as no security staff are on hand to transport to bank</li> </ul>
		<p>(c) <u>Uniform Shop</u></p> <p>Lorna Baker could not be present to provide an update. Update provided by Lorna in lieu of attendance:</p> <ul style="list-style-type: none"> <li>• We have been inundated with a very large number of MunchMonitor orders and over the counter sales. This is due to change in uniform for winter terms. Also, we were in lockdown in 2020 and 2021 for winter so parents are finding their children's uniforms don't fit.</li> <li>• Parents and carers are still making appointments but we have had a lot of walk-ins.</li> <li>• We had some technical difficulties in the shop last week and Michelle was unwell so we were only open one day. There was a backlog of MunchMonitor orders but we caught up on those today. We want to thank parents and carers for their patience.</li> <li>• No technical issues today in the shop</li> </ul>
		<p>(d) <u>Trivia Night and Fun Run</u></p> <ul style="list-style-type: none"> <li>▪ <i>Trivia Night</i> <ul style="list-style-type: none"> <li>○ 70 tickets sold totalling \$3,500</li> <li>○ Introduction of team - Lara Wehby (Race Director), Renee Maxwell (Sponsorship), Caleb Taylor (Community Relations), Nina (Head of Logistics)</li> </ul> </li> <li>▪ <i>Fun Run</i> <ul style="list-style-type: none"> <li>○ Scheduled for Sunday 11<sup>th</sup> September</li> <li>○ Currently \$21,700 in Sponsorship committed, of which \$12,000 has been received.</li> <li>○ Julie (year 1 parent) has donated the website, her company is Active Digital</li> <li>○ Currently 355 entries and 42 T shirts and 18 visors sold so far totalling \$8,600 in tickets and merchandise sale</li> <li>○ Term 3 sport days children can wear Fun Run T shirts</li> <li>○ Next stall 28<sup>th</sup> May in Lane cove plaza</li> <li>○ Lane Cove Cats to hold bib collection in August</li> <li>○ Tote bags are biggest expense so far due to large volume of 3000 purchased and will be used in coming years as not year/sponsor branded</li> <li>○ Site visit took place on Saturday and new upgraded facilities look good</li> <li>○ Council site visit Friday 13<sup>th</sup> May</li> <li>○ Hoping to have stage with local community groups performing after the Fun Run</li> <li>○ Traffic plan sent to LC P&amp;C Executive to give feedback</li> <li>○ Traffic controllers' expense and Portaloos next to come</li> <li>○ Dogs invited to run and waiver required to enter dog for run</li> <li>○ A "no dog zone" area to be on oval on the day with flags</li> </ul> </li> </ul>
5.	Gala Update	<ul style="list-style-type: none"> <li>▪ Scheduled for Saturday 18<sup>th</sup> June</li> <li>▪ Venue booked and some quotes coming back for bands, Renee has some auction items ready.</li> <li>▪ Theme TBC</li> </ul>

		<ul style="list-style-type: none"> <li>▪ Save the date to be sent out</li> </ul>
6.	General Business	<ul style="list-style-type: none"> <li>▪ <i>Vote on funding for canteen equipment</i> <ul style="list-style-type: none"> <li>○ David Roberts suggests shelving this and asks to reinvestigate further as per invoice from department for additional equipment for the rebuild. Need to verify what wasn't covered. Karen Sands to investigate \$2,180 invoice. This invoice was labelled originally as security fence, Darshini and David worked out it was an upgrade for power supply for hot cheese roll equipment.</li> <li>○ David seeking approval to pay this if required, Tony Nolan moving it and Miles second. Vote is unanimous</li> </ul> </li> </ul> <p><u>Kate Blue:</u></p> <ul style="list-style-type: none"> <li>▪ Year 6 class parent seeking support funding for year 6 dance if P&amp;C can donate money to the event to make tickets more affordable for parents.</li> <li>▪ Last year P&amp;C did donate \$2,000</li> <li>▪ Darsh puts motion up to support year 6 and fund \$2,000. Em Patterson second, motion passes</li> </ul> <p><u>Miles Davis:</u></p> <ul style="list-style-type: none"> <li>▪ Question on Art funding that was paid, it has been refunded to P&amp;C from School.</li> <li>▪ Questioned why sport funding is now paid separately as previously funded by school. Kirsty Dreverson responded, since 2014 external providers required to teach specialist sport activities as teachers are not trained or have qualifications for this. Fee has increased over the years.</li> </ul> <p><u>Tony Nolan:</u></p> <ul style="list-style-type: none"> <li>▪ Hall bricks planning to sell for fundraising 125 bricks to be cleaned and have a working bee. Any ideas thoughts on how to do this please speak to Tony</li> </ul> <p><u>Kate Blue:</u></p> <ul style="list-style-type: none"> <li>▪ Question to Sharon Sands re: what will happen moving forward with Principal situation?</li> <li>▪ Sharon Sands responds, Tahlia will return at this stage in term 4</li> </ul> <p><u>Brendan Hood:</u></p> <ul style="list-style-type: none"> <li>▪ Drop zone bottom of oval lost to new hall, dangerous drop off zone at Woolworths and risk of child getting injured/killed.</li> <li>▪ Tony Nolan has spoken to Council and Police about challenges in the area regarding this. Victor to say something at next assembly and put something out in next newsletter</li> </ul> <p><u>Emily Milner:</u></p> <ul style="list-style-type: none"> <li>▪ Questioned about what is happening with netball poles. Victor to follow up and process order as soon as possible</li> </ul> <p><u>Renee Maxwell:</u></p> <ul style="list-style-type: none"> <li>▪ We now have an Instagram account, please follow</li> </ul> <p><u>Prue Carroll</u></p> <ul style="list-style-type: none"> <li>▪ Great job on sponsorship for fun run</li> </ul>

	Close of meeting	<u>Darshini Heaney</u> Thank you for attending
--	------------------	---