

LCPS P&C - General Meeting – 15 March 2022 (6.30 – 8 pm) (in person and via Zoom)		
Minutes of Meeting		
Attendees (Via Zoom) 47 attendees 1. Darshini Heaney - LCPS P&C President 2. Talia Morgan – Principal 3. David Roberts - LCPS P&C Treasurer 4. Em Patterson - LCPS P&C School Community 5. Victoria La Fontaine - LCPS P&C Secretary 6. Prue Carroll, 7. Ciara x 8. Myles Davis 9. Nina Baluch 10. Jacqui Booth 11. Tandeep Kaur		12. Michelle Tabrett 13. Shantelle McCall 14. Hajar Torkman 15. Renee Maxwell 16. Caleb Taylor 17. Sara Khadari 18. Kirsty Dreverman 19. Shantelle McCall 20. Lassie Zia Apologies – Becky Vlock, Tony Nolan
No.	Agenda Item/Topic	Discussion and Next Steps
1.	Acknowledgement of Country/General Welcome	<ul style="list-style-type: none"> • Introductions.
2.	Adoption of Previous Minutes	<ul style="list-style-type: none"> • Minutes adopted
3.	Got it Program	Liz – social worker with Got It <ul style="list-style-type: none"> • Liz - Northern Sydney Health District. Different disciplines - psychologist, social workers. Designed to work with the school to support social and emotional well-being. One part is whole of school component (teacher development – share research and evidence re supporting emotions). Second part of the program – an invitation to see how things are going for K-2 parents. At primary school not as much opportunity. Also running a small group who has an interest in supporting emotions etc and we build on information to parents. We will repeat webinar from last year. • Talia – what if you would like to be involved but didn't fill out a form previously? • If you are interested in the program please get in touch, anyone in year K-6. • Talia – Department would not have endorsed program if didn't stack up. A lot of research put into this. • Liz – Integration with school and health to support social and emotional health. • Talia – Brochures in the office.
4.	Principal's Report	<u>Talia Morgan</u> <ul style="list-style-type: none"> • Intro – I've been here since April 2021, will be here until the end of 2022. Next meeting, I will speak to PMSI project (K-6 primary maths

		<p>specialist program). Since our last meeting –Department of Health and Education have changed things a lot. We are back to what existed since before Covid existed. We still ask that you organise a time you meet the teachers. Also want to hold off on assemblies with parents. Assemblies on basketball court – hats needed. You can stay on site after school, but you need to look after your child (sick bay closes after 3.15pm). It's your duty of care after this time.</p> <ul style="list-style-type: none"> • Staffing – Kirsty Dreverman – relieving DP replacing Michelle Taylor. In the process of a merit selection. In the process to convene a panel for her replacement. • Behaviour award program – team met today. The program has had a positive effect on the children. They can tell us about respect, responsibility and excellence. As we said at last meeting we will send out a survey to get feedback. • Building update. Hall – excavators have come in but it has been too wet. They were able to start yesterday. They secured 100 bricks that P&C wanted to keep and memorial plaque. They will be stored until the end of the works. The Project team said there is quite a lot of noise over the next 2-3 works, 7-5pm. If it rains, they will stop. They have the rain clause of 20 days, they have used 17 days. There will be a delay. They are still saying it should be complete by the end of the year. We have spare rooms but it is not ideal to move year 5-6 due to furniture size and it being in K-2 area . • Kindy playground – had a meeting with Moduplay. They will now start process – 15 weeks to get equipment, 3 weeks for demo and rebuild. Yesterday meeting with School Infrastructure – booster pump will be done hopefully in April school hols, plus maybe the week later. We are guessing Kindy playground done by July – weather/Covid dependent. I can't show you images but it will look magnificent. Similar to images P&C Exec have been shown. Darshini a parent rep on the building committee. • Parent helper – if teachers need parent helpers in the class, they are contacting class parent. Can contact parents etc. • Kindy playground – is other play equipment to play with – stilts, etc that they are playing with in the meantime. Kindy kids also getting buddies. • AFL Day – Was organised late • Hajar – Newsletter style question.
5.	Treasurer's Report	<p><u>David Roberts</u></p> <ul style="list-style-type: none"> • We have submitted our funding draw down for community partners grant. Thank you Talia • Submitted ACNC docs – compliance perspective – up to date. • Still tracking at loss of \$70K – reflects contributions from the school, and fundraising events still ahead of us. Music program is a strong profit, but we collect fees upfront. Tracking in line with budget. Canteen on operating loss – 18K – stabilising. Reflecting more sales and over the counter sales. Uniform shops - \$30K profit.
6	Subcommittee Reports	<p>a. Music</p>

		<ul style="list-style-type: none"> • Darshini - We have now gone back to face to face, we still are interested in getting more enrolments for all groups. <p>b. Canteen</p> <ul style="list-style-type: none"> • Darshini - Over the counter sales – hopefully assisting profit situation. Still a task getting volunteers. Great to see your kids. We want to try to transition to less cash. Eventually, cashless. Staff have to take cash up to bank on regular basis. Encouraging munch monitor tags. • Myles – Is cash the problem? • David – Safety, transparency benefits with munch monitor. • Darshini – Parents can limit daily or weekly amount etc. Can go to canteen before 9am tomorrow. Karen does have capability to look up Munch Monitor account. There is apple slinky machine. • Talia – I can send canteen info in the newsletter. <p>c. Uniform</p> <ul style="list-style-type: none"> • Lorna – We had first sale last week. Thank you for use of Cola. We sold \$3,463 second-hand items. We also sold some new items at clears \$4,109, profit \$3,649. • Talia - QR Code – no need to code for a quick close visit. Need to QR code at admin if doing anything further – eg come into class etc. • Lorna – Bookings only in the uniform shop due to capacity limitations. Munch Monitor is working well. Winter uniform next term, but period either side if hot. School photos booked for term 3. • Darshini – To provide white t-shirt cleaning tips. • Lorna – Year 6 orders to be done. Finalising artworks etc, should be back end of Term 2. Chase up artworks and people who have not ordered year 6 tops. • Talia – 12 blazers bought for year 6 leaders to share. Lost property - unnamed good quality to be sent to secondhand sale. <p>d. Fun Run</p> <ul style="list-style-type: none"> • Caleb – We have booked in registration bay in Plaza. We will have stall up there – Sat 28 May. Lara has some surprises with that. We will look at doing some other pop ups. • Renee – Sponsorship arrangements. Community focus, trying to extend community. Changing pricing structure underway, and capping family rate etc. • Talia – With everything, as much as we would like to make money, we would like to get people back together to make it an activity. Next year we can make profit. • Myles – Contracts were in place for a couple of years. • Renee – Aware of previous sponsors. No one has a contract that is still valid. Everyone will be new. We have a lot of interest already. Only will be a problem due to clashing business types. We also have a couple of community partner renewals that are waiting to see
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		what they want to be involved in. Prue has given us a lot of info which has been very helpful.
7	General Business	<p>a. Election of new Secretary and VP Community Partners</p> <ul style="list-style-type: none"> • Darshini - nominate Lassie as Secretary, Lorna seconded for Lassie. • Darshini - nominate Renee Maxwell as VP Community Partners, Lorna seconded. <p>b. Update on Hall and Kindergarten playground progress</p> <ul style="list-style-type: none"> • As above. <p>b. Vote on Funding for extension of integration fence</p> <ul style="list-style-type: none"> • Darshini – invoice for \$2,392 for fence. We can't vote on it as we don't know what it is about. Flag as item for next meeting, once we have looked into. • David – Happy to support it, if we are to pay for it. • Talia – Will pay or pass on funds if for us to pay. <p>c. Community Events planned – update</p> <ul style="list-style-type: none"> • Darshini – Welcome night at the Diddy last week for K-2. Year 3-6 next week. • Darshini – 7 April picnic planned (second last day of term). If it is raining, it will be postponed. Not a BBQ, but will have food trucks. • Em - Trivia night – 14 May • Em - Gala – We can confirm the golf club as a venue on 18 June (end of Term 2). Check to see if Alcott nominated in the agreement to hold the gala. • Darshini – P&C Events calendar – last day of term 19 December (Monday). Otherwise is as set for the events.
8	Any Other Business	<ul style="list-style-type: none"> • Lorna – Quotes for swim caps we voted to fund last year. • Em – Last day of term arrangements? Talia – to be confirmed. • Hajar – Opera house – K-2. Also, note Year 1 event TBA? • Hajar – Positive Behaviour reviews at the end of this term • Talia – Excursions to happen again this year, but not many as a cost. • Hajar – P&C voluntary contribution? • Talia – Purely voluntary, and the reminder you haven't paid. To date it has been a good update, but can try to beat last year. • Em – We gave money for art enrichment program previously (\$5K), but on the fees is a \$45 item. Had some questions about it, can we clarify in the Loop. • Talia – We can look at it. • Darshini – If parents paying amount and we already contributed via P&C we will refund to parents.

