

LCPS P&C - General Meeting – 15 February 2022 (6.30 – 9.30 pm) (via Zoom)		
Minutes of Meeting		
<b>Attendees (Via Zoom)</b> 47 attendees <ol style="list-style-type: none"> <li>1. Darshini Heaney - LCPS P&amp;C President</li> <li>2. Talia Morgan – Principal</li> <li>3. David Roberts - LCPS P&amp;C Treasurer</li> <li>4. Em Patterson - LCPS P&amp;C School Community</li> <li>5. Victoria La Fontaine - LCPS P&amp;C Secretary</li> <li>6. Brooke Moerk</li> <li>7. Anne Scott</li> <li>8. David Shellien,</li> <li>9. Sally Robertson</li> <li>10. Grace Lattuca</li> <li>11. Brendan Hood</li> <li>12. Lara Wehby</li> <li>13. Kathleen Massasso</li> <li>14. Michelle Tabret</li> <li>15. Renee Maxwell</li> <li>16. Hajar Torkaman</li> <li>17. Lassie Zia</li> <li>18. Catherine Wheeler</li> <li>19. Elham Mahboob</li> <li>20. Ruchi Lad</li> <li>21. David Harris</li> <li>22. Caleb Taylor</li> <li>23. Emily Milne</li> </ol>		<ol style="list-style-type: none"> <li>24. Lorna Baker</li> <li>25. Cindy Wang</li> <li>26. Myles Davis</li> <li>27. Ciara Barrett</li> <li>28. Alice Groocoe</li> <li>29. Nina Naulch</li> <li>30. Jacqui Booth</li> <li>31. Megan Humphries</li> <li>32. Kate Blue</li> <li>33. Vishakha Sajani</li> <li>34. Kathryn Young</li> <li>35. Rowan Clarke</li> <li>36. Jeremy Iwanec</li> <li>37. Jaishree Parekh</li> <li>38. Lachlan Young</li> <li>39. Maria Miranda</li> <li>40. Jo Cai</li> <li>41. Cindy Wang</li> <li>42. Shenuka Wraight</li> <li>43. Giti's iPhone</li> <li>44. Helen **</li> <li>45. RegX</li> <li>46. Dean **</li> <li>47. Cassie **</li> <li>48. Geb **</li> </ol>
No.	Agenda Item/Topic	Discussion and Next Steps
1.	Acknowledgement of Country/General Welcome	<ul style="list-style-type: none"> <li>• Introductions.</li> </ul>
2.	Adoption of Previous Minutes	<ul style="list-style-type: none"> <li>• AGM 2021 Meeting Minutes adopted.</li> </ul>
3.	Special Presentation about the Whole School Reward Program	<u>Sally Robertson and Anna Scott</u> <ul style="list-style-type: none"> <li>• Whole school program for goals and values for school. Responsibility, respect and excellence (key values). Posters to be displayed around the school.</li> <li>• Reward system – Player cards, with key value shown. Once student has received their card, they take it back to classroom and put in mini class bin. The Captains come around and pick up from all the classes – Priority Pass Rewards given to 5 students, raffle to pick. Class rewards to be decided by the teacher. Possible rewards – line</li> </ul>

		<p>leader, first out to lunch, sit in a chair, sit with friend in class, free time, 10 mins extra reading time, use of special pen.</p> <ul style="list-style-type: none"> <li>• Trials in year groups currently underway, so far students are very excited. Immediate improvement in students</li> <li>• Teachers to individual rewards, but they are all different. This is across the whole of the school. This is a way to say thank you for trying hard, or being respectful.</li> <li>• Immediate improvement in students</li> <li>• Hajar Torkaman: potentially only encourages a few students - query regarding system, and what it rewards. Interested in scientific background.</li> <li>• Sally Robertson: These are the things that it should be doing anyway, but there has been some decline in some behaviours. Starting point to set out expectations of behaviour. Continual process, which is being evaluated, starts again each week. Reminds students of school values.</li> <li>• Anna Scott: We will be getting feedback from students and parents. We didn't want to continue along the lines of behaviours slipping. Feedback questionnaires sent to parents. Feedback is noted, and we will consider, we have been thinking about these issues. We will collect data and review.</li> <li>• Talia Morgan: Research is quite extensive – google “positive behaviour for learning”. Program has been around since 2005 (going on 18 years), well developed. PBL Schools – is a lot of research behind program. Some of the elements adopted in LCPS trial. A lot of information regarding the program. Based on school rules that we have always have (15 rules), and looked at overarching meaning. Discussion re intrinsic/extrinsic rewards. It is not the one thing, there are individual things that teachers are doing. Still a trial but seeing some positive results. E.g., hat wearing at school – we expect the behaviour, but showing that it is a valued behaviour.</li> <li>• Anna Scott: We are taking feedback. We also know your children very well.</li> </ul>
4.	Principal's Report	<p><u>Talia Morgan</u></p> <ul style="list-style-type: none"> <li>• 45 participants at today's General Meeting is an amazing turn out – looking forward to meeting on site in the future.</li> <li>• Welcome to 2022. Not the way we wanted to start with Covid situation. School Principals were waiting for updated guidance over Christmas, and we were relieved to hear online learning would not start again. Department considered health plans for Covid.</li> <li>• Welcome to Grace Lattuca – relieving Deputy Principal. Chris Scully retired last year. Grace comes from Mosman Public. Great to have Grace with us.</li> <li>• Covid update – huge amount of info sent to parents before school went back. We usually find out the requirements at the same time that parents find out. We have been and continue to be going through ever changing rules and regulations. Current requirements include staggered pick-ups/drop offs and groups playing in different areas.</li> <li>• Construction – spanner in the works – lost access to gate 8. Worked with Department and School Exec to work out staggered pick-ups.</li> </ul>

		<p>Kindy and year 1 (top gate), year 2 (bottom gate), year 3 and 4 gate 6. Years 5 or 6 can choose which gate as they often have siblings. We are aware of concerns, and have concerns regarding parent congestion at the school gates at pick up. Talia has spoken to Department etc – what we are doing in line with Department and Health advice. North Sydney doing similar. Biggest issue parents crowding around gate. Talia has spoken to Council and police – we are doing what we can. Duty to hand over safely to parents. Working well from our side – 8 teachers at the gate. We are putting every resource to make it safe as possible. We want parents to spread long ways. We can't stagger times any more. Happy to take any more discussions.</p> <ul style="list-style-type: none"> <li>• Community users and scriptures starting this week. Shout out to Michelle and Sally to get music students back on site. We are working through it and making it as safe as possible people coming on site. Still a long road until everything back to normal.</li> <li>• 30 classes this year. RFF tech, library and music. School funding all those programs. Covid intensive learning support – 1 day per week. EALD (English as additional language or dialect) program (11 days work of teaching). Learning support (equivalent of 9 days every week). School funding a large proportion of that.</li> <li>• Building update – School Infrastructure update info sent home. During holidays, temporary fencing put up, temp canteen now site office. Next steps demolition. Old bricks discussed last year – 100 stored in designated area (free of charge). Booster pump – to finalise pump part of the playground. School infrastructure looking at way not to rip up all of the playground area to install pump.</li> <li>• Kindy Playground – Tender almost finished – about to pick a company. Price for the playground has increased to \$120K. School now contributed \$50K.</li> <li>• Demolition of school hall: Wollemi pine – area which is being turned into tiered seating. Can send details to Victoria regarding who has been contacted - we have spoken to many groups since June 2021 to get pine saved or safely removed. Worst case, school will replace pine, but hope at last minute we can get dug up and replanted in school area – arborist to come and inspect.</li> <li>• PRG nomination – parent rep from the P&amp;C or School Council – put it to P&amp;C. Parent Rep Group (monthly meeting) – parent point of view. Want to select a candidate. Luke Andrews was the representative last year. Meetings 10am Tuesday via Zoom. Second Tuesday of every month.</li> <li>• Darshini Heaney: I nominate myself as P&amp;C president, as I have taken on role of communicating developments and have spoken to community about hall. Call for anyone else who wants to nominate themselves.</li> <li>• Tony Nolan: I will go as an alternative if Darshini can't make it.</li> <li>• Lorna Baker: I second you.</li> <li>• Darshini Heaney: I will fulfill role, but let Tony know if you need a hand.</li> <li>• Grace Lattuca: Enjoyed the start to LCPS and engaging with students and parents. With Department with over 20 years' experience with</li> </ul>
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		various experiences. Thrilled to be here and looking forward to meeting you face to face.
5.	Treasurer's Report	<p><u>David Roberts</u></p> <ul style="list-style-type: none"> <li>From a financial performance perspective, still dealing with Covid, limited potential for fundraising and we made significant contributions – Kindy upgrade and works.</li> <li>Trading perspective P&amp;C – slight loss for 1 Oct mid Feb \$2,325. Canteen has a loss of \$12K reflected by full time staff rather than volunteer parents. Also, the move to new canteen and prior to that reliance on sourcing bulk of food outside. Also, low margins. With new canteen we can prepare food onsite, and we can now have volunteers.</li> <li>Uniforms – trading profit \$17K, performing respectively, appropriate mark up, and fairly good sales.</li> <li>Music – profit \$50K – not a true profit. We raise fees at the beginning of the year, and trim down from here to break even position.</li> <li>Cash – relatively good position \$200K term deposit. There is a funds of \$74K not dedicated. Community grant funds another \$33K which will offset some of the kindy playground costs. \$56K separate account – insurance claims for musical instruments.</li> </ul>
6	Subcommittee Reports a.	<p><u>Music</u></p> <ul style="list-style-type: none"> <li>Darshini Heaney: Music started. Moved to the Cove Room due to school fire. Thank you for Sally Robertson for walking back again. Started on site ensemble for guitars, strings etc. Tutors started private lessons. Teething problems – parents can't get onsite. We are looking for year 3 and 4 training band – trumpet, trombone or euphonium. Hired new strings and drum tutor. Great program, extra curricular to what school does.</li> </ul> <p><u>Canteen</u></p> <ul style="list-style-type: none"> <li>Darshini Heaney: P&amp;C runs canteen. Some challenges losing canteen to hall fire. Moved from demountable canteen to new canteen.</li> <li>Lorna Baker: great new canteen. Everyone needs to volunteer. Thanks for School Infrastructure and Talia.</li> <li>Darshini Heaney: If interested in volunteering, please do so.</li> </ul> <p><u>Uniform Shop</u></p> <ul style="list-style-type: none"> <li>Lorna Baker: Thank you providing financials for Uniform shop. Tracking along nicely, can't have any volunteers at the moment. As soon as that changes we can have some more volunteers. Biggest issue delay with class lists, and we didn't know what students were in. Secondhand sale – negotiating a Covid safe sale (end of Feb/March) – summer. Term 2 – hopefully winter sale. When we lock in a date and venue, we will let parents know. Will be appointments and card only. In terms of secondhand items, we can't take any more locations. Year 6 commemorative items – jumpers, zip jacket. We need all sales by next Thurs. Later in the year will do balls, teddies etc.</li> <li>Talia Morgan: thank you also for Michelle's assistance with Blazers for year 6 leaders.</li> </ul> <p><u>Fun Run</u></p>

		<ul style="list-style-type: none"> <li>• Lara Wehby: Race Director for Lane Cove Fun Run, 2022. Biggest fundraiser for LCPS. Booked Kingsford Smith Oval with Council. Great volunteers. Booked key vendors, including timing. There will be merch to buy. We want everyone to be involved. Website not up and running yet, but hopefully by end of the week. End of April/beginning of May want to get started. September 11 is the date – 5km and 2km run. For kids, parents and everyone in Lane Cove. Good sponsorship opportunity. First official committee meeting next Wednesday.</li> <li>• Grace Lattuca: Experience with Mini Mos (Mosman fun run).</li> <li>• Brendan Hood: Can you write to summer sports and tell them that the grounds will be delayed.</li> <li>• Lara Wehby: We are working with Council and community liaison.</li> <li>• Prue Carroll – sponsorship for last two years. There is a large amount of history and I can run you through background.</li> </ul> <p><u>Fundraising Events</u></p> <ul style="list-style-type: none"> <li>• Darshini Heaney: So far the fundraising events are as follows – as set out in the school calendar: <ul style="list-style-type: none"> <li>○ Diddy – Barefoot Bowls – 19 March 2022</li> <li>○ Trivia night – 14 May 2022 (teams of 8)</li> <li>○ Gala – 18 June 2022</li> <li>○ Fun Run – 11 September 2022</li> <li>○ Victoria can send out the calendar.</li> </ul> </li> </ul>
7	General Business	<p><u>Discussion of timing and number of P&amp;C General Meetings</u></p> <ul style="list-style-type: none"> <li>• Darshini Heaney: We have traditionally had 2 General meetings plus one Exec meeting per term. There is also a once per term School Council meeting. There has been feedback regarding number of meetings. Talia proposed reducing number of meetings from 2 to 1 meeting (week 3), and Term 4, have 2 meetings (General plus AGM).</li> <li>• Talia Morgan: There has been some feedback relating to P&amp;C meetings. Schools I have been at (5<sup>th</sup> school), they have all had one meeting per term, plus an Exec meeting. If we want to entice more numbers, may have higher turnout. Same issues had been discussed – repetition.</li> <li>• Lorna Baker: I agree we have too many meetings</li> <li>• Em Patterson: If the feedback is that we have too much to discuss, if we drop to 1, won't it mean more to discuss. Given we had two years with home learning we have disengaged. We need to rebuild.</li> <li>• Myles Davis: Echoing Em's point. Good forum to raise things. Worried not enough – teachers feedback thank us, or ask us for things.</li> <li>• Nina Naulch: Potentially opportunity to focus on issues not otherwise communicated in newsletters etc.</li> <li>• Lara Wehby: First one of the year, is always the longest. Room to make it more streamlined. Eg, can send update to Victoria before.</li> <li>• Darshini Heaney: Now doing Zoom but will do face to face when we can. We did a hybrid for the AGM.</li> <li>• Michelle Tabret – Since 2014 – we had it twice a term, 7-8.30pm, but the issues are different now (eg Hall etc). The Secretary used to cut people off. Short sharp meeting.</li> </ul>

		<ul style="list-style-type: none"> <li>• <b>Poll run – 65% said they want 2 meetings per term.</b></li> </ul> <p><u>PRG Parent Representative</u></p> <ul style="list-style-type: none"> <li>• Considered above.</li> </ul> <p><u>Funding priorities for 2022</u></p> <ul style="list-style-type: none"> <li>• Darshini Heaney: P&amp;C legislated body that tells us what our role is. There are particular positions that are set out. The purpose is to support the school by doing things like fundraising and community events. One purpose is to raise funds and then to use funds to support the school in its educational endeavours. Over the years we have funded a number of different things -eg learning support, solar panels, air conditioners etc, not otherwise within budget of the school. School gets funding from NSW Government, but we top up. We are in fortunate position that we have a buffer, but we haven't been able to raise funds for the last two years. \$42K raised for Kindy Playground. P&amp;C topped up to \$71K. \$71K contributed for the Financial Year, to lock in a price for the playground.</li> <li>• Talia Morgan: Funding priorities for 2022:             <ul style="list-style-type: none"> <li>○ Replacing interactive whiteboard (\$5K to tech budget to improve whiteboard and tech);</li> <li>○ Learning support (\$10K) – as it stands, school gets funding of half a day for a staff member a week. We are paying for 8.5 days per week. Learning support is for kids that are behind and gifted and talented.</li> <li>○ Kindy playground (P&amp;C has already contributed \$71K, but \$10K would be appreciated).</li> <li>○ Art Enrichment program (\$5K - external staff that come to the school paid for by the school).</li> </ul> <p>Hard to prioritise as all important. \$30K in total.</p> </li> <li>• David Roberts - We have reasonable cash reserves, but mindful we are at the start of the year. Still cautious, but we need to recognize we need to rebuild buffer at some point.</li> <li>• Lorna Baker: P&amp;C put \$30K towards learning support last year.</li> <li>• Myles Davis: We worked through strategic priorities were high on Terry's list</li> <li>• David Roberts: We can fund \$30K as we are lucky to have financial position we have. We don't want to get to the end of the year and we haven't been able to fundraise. We will then be able to get into buffer. Need to caution that we have had a number of years that we have had lean years.</li> <li>• Myles Davis: New hall won't have solar panels.</li> <li>• Darshini Heaney: Likely future expenses – solar panels. Another potential is to resurface the basketball courts – for use by netball. This is complicated re whether it will be fit for purpose for netball. To have full use of it, they will need lighting etc. A lot of uncertainty re whether it will work or not. We need to have further discussions with about it.</li> <li>• Brendan Hood: Some people from the netball club - concern is that basketball courts. Netball had access one day per week. No access now. Netball is a non-profit exercise. Netball is asking for that they need the Get Set Go to have access to basketball one day per week.</li> </ul>
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8	Any Other Business	<u>Science Program</u> <ul style="list-style-type: none"> <li>• Tony Nolan: Anthony Roberts did a talk on the Science Program at Lane Cove. He mentioned 3 or 4 students that were there and what has occurred with NASA.</li> <li>• Talia Morgan: Email me link please – can check with media unit and see if we can publish.</li> </ul> <u>Voting P&amp;C Membership</u>

		<ul style="list-style-type: none"> <li>• Darshini Heaney: 50c payment for the meeting. If you went to the AGM last year you are paid up. You have to pay 50c to be a voting member at the next meeting.</li> </ul> <p><u>Pick up arrangements</u></p> <ul style="list-style-type: none"> <li>• Darshini Heaney: Concerns at Longueville Rd – pick up. Fact that there are large number of parents to be seen by parents within playground and on a main road, people trying best to separate out, is very difficult. Young kindy student needs to be seen by parents, has been a lot of concern re crowding. Feedback is – can we get possibility to come on site so they can be socially distanced but collect kids in safe manner?</li> <li>• Em Patterson: Cola zone – used by cars and humans. Can't see little people in front of car. Don't want to wait until we sort it out until its too late. Its frightening.</li> <li>• Lorna Baker: Heard there are some near misses.</li> <li>• David Roberts: Difficulty getting between gates to pick up multiple kids. May be other schools that can let parents on site.</li> <li>• Grace Lattuca: Can understand concerns. But we are doing what we are told to do. We can discuss alternatives – PA, cordoning off etc.</li> <li>• Talia Morgan: We can try loud speaker, but can try again.</li> <li>• Darshini Heaney: Happy to write to local member to express concerns about situation (Covid and safety).</li> <li>• Michelle Tabrett: Could parents bring the children across to the Library/Canopy.</li> <li>• Talia Morgan: We can come out with signs/microphone, but we need parents to cooperate, low spreading fence. We can give it a try for a week.</li> <li>• Darshini Heaney: Also parents work together and wear masks.</li> </ul>