

LCPS P&C - General Meeting – 27 April 2021 (7.00 – 9.45 pm)		
Minutes of Meeting		
Attendees (Via Zoom) <ol style="list-style-type: none"> 1. Darshini Heaney - LCPS P&C President 2. David Roberts - LCPS P&C Treasurer 3. Em Patterson - LCPS P&C School Community 4. Victoria La Fontaine - LCPS P&C Secretary 5. Talia Morgan, LCPS Principal 6. Lara Wehby 7. Myles Davis 8. Susan Sutton 		<ol style="list-style-type: none"> 9. Tony Nolan 10. Ursula – Lane Cove 11. Rebecca Myers – Deputy Principal 12. Bryan Beudeker 13. Caryn Gottcent 14. Mahmoud 15. Kate Blue 16. Toni Field 17. Michelle 18. Hajar Torkman 19. Paul Clearly
No.	Agenda Item/Topic	Discussion and Next Steps
1.	Acknowledgement of Country/Wel come	
2.	Adoption of previous minutes	No objections.
3.	Principal's Report	<p>Talia Morgan</p> <ul style="list-style-type: none"> • Overview of prior experience, including executive experience with similar schools. Confirmed her aim is to keep school moving forward. • Rebecca Myers: Welcome to Talia. <p><u>Canteen Building:</u></p> <ul style="list-style-type: none"> • Asbestos clearance certificate obtained on last day of school holidays. The works are now at a stage where the areas are cleared and levelled, with holes for footings now being dug. The contractors are aiming to complete works by first day back term 3, assuming no rain and no other issues. Realistic end date is likely to be week 2-3 of Term 3. Requested peep holes in works areas for students to observe works continuing. <p><u>Hall works</u></p> <ul style="list-style-type: none"> • A separate tender has been prepared as part of insurance work, Department finalising and soon to be issued. Insurance is usually like for like, but we will be receiving a better hall, however the works are limited by the requirements of the Department and School Infrastructure NSW. Advised that LCPS doesn't get much of a say as to the works, or involvement (although are kept up to date). That said, if there is anything the LCPS community wishes to raise, this can be raised via Talia. • A meeting with School Infrastructure on Monday – update as to hall. Talia will provide an update to the community following this meeting. <p><u>Discussion about Hall works</u></p> <ul style="list-style-type: none"> • Susan Sutton: Concerned with the plan for the new hall, which has been shown to the staff. The proposed hall does not hold the whole

		<p>school, and does not and will not satisfy the school's needs. School is also losing tennis court, playing area that will not be replaced. There is not enough staff parking – is parking underneath the hall a possibility?</p> <ul style="list-style-type: none"> • Toni Field: Worried that the land will be taken away from the students. Ridiculous that the hall will not be big enough for the requirements of the school, and additional teacher parking will not be accommodated. Query whether the Hall would be suitable for basketball and netball, and whether there is access to additional state and federal funding to ensure works are appropriate. When previous hall was built and planned, previous works were inadequate, and a committee worked together to improve the works. Proposed a similar committee work towards the same outcome in this case. • Talia Morgan: <ul style="list-style-type: none"> ○ The design the staff saw was not the finalised design. The meeting next week will be able to comment on final design. ○ Had enquired with School Infrastructure re community input, and was advised that although there is some scope for some community input for capital works, for insurance works you are limited to exactly what was lost. Department has already been going above and beyond to assist the school with this work. That said, he I happy to contact School Infrastructure to pass on community comments. ○ Department does not accommodate car spacing at any school and additional parking spaces will not be in scope of works for any project. However, unless they need to for certain specific projects (eg disabled ramps etc), they will not take away car parks. Happy to bring this up, but it is a blanket Department rule. ○ Parking under the hall would be a great expense and stability issues. ○ The hall is bigger than the hall that we had, and there is an "Annex" design in the scope of works that may increase the capacity of the Hall ○ Unfortunately the Department does not cater for future students etc, they will be looking at school size currently 860 students etc. ○ Unsure whether Hall would be suitable for basketball and netball – will enquire and advise. Possibility for P&C fundraising for future resurfacing of current courts. ○ Information will be released shortly, when internally approved. ○ Wwill raise concerns at meeting, but do not want to raise hopes that the concerns will be addressed. • Tony Nolan: Some impediments in the school's site (eg trees etc) that would prevent Hall from being enlarged. Proposal for a fundraiser associated with hall works – farewell to bull ring. • Myles Davis: Department standardises halls. If it were going to be different, would need additional DAs, and would delay projects. From a Community perspective, we haven't had an opportunity to input
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		<p>into the design, or discuss with the Department options for new play area.</p> <ul style="list-style-type: none"> • Kate Blue: There is nothing on the School Infrastructure website about the school works. Insurance issues aside, School Infrastructure aside, they do need to be transparent and accountable about the works. As work has started, it is concerning that there is no information available about the works. • Em Patterson: We feel that we don't have a voice in this work, and there has been no opportunity to provide feedback. It has been months since we have been advised about these works, but there has been no provision of information. Some people in the community are third and second generation students. We are all here as we are passionate for the needs of the school. Understand the difference between insurance and capital works, but can we form a group that can fight for this, as it is worth fighting for. The space will be used for performing arts, sport, before and after school works – all causes that require the community to ensure the best outcome for the school. • Darshini Heany: Concerned with a lack of community consultation. We have been updated as the works has been going, but have not seen plans. • Action item: Em, Sue, Toni, Myles and Tony – work together to prepare letter and convey concerns. Talia to provide information on hall works as soon as possible.
4.	Treasurer's Report	<p><u>David Roberts</u></p> <ul style="list-style-type: none"> • Reported small profit for March quarter \$17K. • On year to date tracking for \$82K profit – music profit is ahead due payments being received at the beginning of the year, and expenditure requirements increase. • Received agreement for community grant for astroturf - \$33K. Net cost to P&C was \$185. • Will start a new application for 2021. • Darshini Heany: We will look at seeking a grant for kindy playground, but we won't get a response until November, and so won't be able to rely on the grant for these works.
5.	Subcommittee Reports	<p>(a) Music (David Roberts)</p> <ul style="list-style-type: none"> • A couple of outstanding invoices. • Working through closing out issues – updating asset registers. • Otherwise tracking ok.
		<p>(b) Canteen <u>Em Patterson</u></p> <ul style="list-style-type: none"> • Erika, new staff member has landed well and is enjoying position. • Juicies not for sale this term, pies and sausage rolls instead. • Munch monitor has some issues with server on Fridays, but encourage parents not to place orders on Friday morning. • Karen on leave at the end of this week. Wish her well with her health. • Sign up platform working well. • Looking for someone who can oversee the platform and volunteers.

		<ul style="list-style-type: none"> David Roberts: From a trading perspective, canteen profit \$5K, still distorted by flow through impacts from Jobkeeper. When we adjust out, a modest lost - \$2K.
		<p>(c) Uniform <u>Caryn Gottcent</u></p> <ul style="list-style-type: none"> Financially had a record second hand sale - \$3K. This year, we have already sold \$7K this year – profits are on track, following loss from Covid last year. Total net profits are at \$26K for the year. Bringing in new backpack – instead of S and L, is a Med size. We can offer it at the same price as other backpacks. Thanks to hard work of Santhi, David and Michelle – we now have Hike system going well. New shop manager Michelle is going well. Two Acer laptops were purchased by (then) president Myles Davis in early 2020--one for the finance administrator and one for the Uniform Shop. The Uniform Shop Laptop has continued to function in a sub-par way since we got it – printing problem. We can't figure out why this is, but it is very problematic and causing time/ additional salary costs. We have stopped itemised receipts for second hand sales, but need it for returns for new items. David Roberts will have a look at it later in the week, as issue may be as simple to rectify via anti-viral software remedy. Another possibility is the requirement of a specialist Hike invoice printer. Motion – P&C 100% approval for spent of up to \$1000K for new printer (if required).
6.	General Business	<p>(a) Funds for COVID related Learning Support - \$20K</p> <ul style="list-style-type: none"> Talia Morgan: Funding to help pay for extra support, to take small groups to assist children identified to have fallen behind, to assist with intensive learning support. This funding will allow teaching and resources to continue on 2 days per week for the rest of this year (partially funded by Department). Motion – P&C 100% approval for \$20K Covid related support <p>(b) (i) Funds for Professional Development – Visible Learning</p> <ul style="list-style-type: none"> Talia Morgan: Well renowned program globally. School is looking to ensure teaching reflects the most up to date, research based learning, particularly numeracy and literacy. Previous experience at schools that have done this program, and it has shown benefits. Specialists come out and track the progress, and we look at baseline data and progress this over three years, via school and department assessments, student/teacher surveys and feedback. Good feedback from staff to take this program on board. There is no other company that does it to this level of evidence of improvement and upskilling of teachers. Know of other schools that have tried to take parts of it more cheaply and was not as successful. Teaching has the highest impact upon students, and the results seen with this program are based on extensive evidence based research. \$90-100K program for three years, request from P&C \$30K for this program for this year.

		<ul style="list-style-type: none"> David Roberts: From a liquidity perspective we can cover the costs of this. Motion – 92% approve for the \$30K Visible Learning support. Michelle: Vote against motion – query whether funding could be used for tangible benefits for students. Em Patterson: Can we commit some funds now and assess student progress before committing remainder? Talia Morgan: We won't come next year looking for further support. <p>(ii) Funds for Professional Development –Teacher consumables assistance</p> <ul style="list-style-type: none"> Talia Morgan: In previous year, P&C has given teaches \$200 per year for their own consumables (directly for teachers – e.g. art project, STEM project etc, that the teacher wants the children to increase learning). Myles Davis: In the past P&C has funded \$56K for learning, was this contribution part of this? David Roberts: Teachers are paid this already - it is carved out as those funds are to be kept as part of the Voluntary Contribution mechanism. <p>(c) Update on Fundraising for Kindergarten Playground</p> <ul style="list-style-type: none"> Lara Wehby: Trivia Night sold out, and interest in new tickets. At the moment have raised almost \$5K which is all profit. Confident we can double that. We have had \$20K target for fundraising. Meeting with the Alcott tomorrow for the next event. Thought we might think about booking in another Trivia night soon while people are keen to buy tickets. Darshini Heany: Suggest another Trivia Date in early Term 3. David and Darshini will write a submission for grant for playground, but won't know until November. Terry gave us a range of about \$20-\$40K worth of options for playground. We need to continue to fundraise as much as we can in the meantime. Talia Morgan: Suggest that the cost of the playground would be anything between \$30-100K, with the expectation that it would cost \$50K for a replacement playground, with \$25K extra for sensory equipment. LCPS will need three quotes and the Department will also be required to approve the works, and for costs over \$100K, we need to go to tender. Suggested works may take approximately six months from tender to completion. Tony Nolan: Frog Pond area offers sensory activities Rebecca Myers: Frog pond is for years 5 and 6, rather than for kindys, however there was a previous revamp of the sensory area near big toilet block. Myles Davis: The School previously looked at revitalising other areas. May be plans still in existence which could be looked at. <p>(d) (i) Events: Update on Winter Virtual Event</p> <ul style="list-style-type: none"> Em Patterson: We met last week and came up with other options with the goal of raising as much as possible (in lieu of Gala event): <ul style="list-style-type: none"> Term 2: Cocktail party mid-June – 94 people capped attendees at the moment. This might be able to be increased. Drinks and food,
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		<p>comedy/entertainment, wine tasting, wine wall (assuming external alcohol allowed), auction;</p> <ul style="list-style-type: none"> ○ Term 3: Fairway Flicks – outdoor cinema event at the golf course. Two so far have been held. Additional session proposed – “grown up” session to enjoy without kids – 11 September 2021; ○ Term 3: Second Trivia night?; ○ Term 4: Barefoot bowls at Diddy with raffles etc; ○ Term 4 : Fairway Flicks (kids) x 2; ○ Term 4: End of year BBQ – week 8; and ○ New calendar will be attached to minutes. <ul style="list-style-type: none"> • Tony Nolan: Bull Ring event – maybe spring? <p>(d) (ii) Fairway Flicks</p> <ul style="list-style-type: none"> • Bryan Beudecker: Still finalising accounts, but notwithstanding initial outlays, the event was well attended and would have made a little profit. The second session not as well attended – 150 people (Thursday before Easter and people were away). We need about 300 to make it profitable, but can accommodate about 500. Needs to be a warm weather event. Thinking about how to make it more profitable and diverse. Can come up with nominations for movies from the community – poll via Facebook. Now have some time for planning, and can extend to wider community, and promote during winter months. • Tony Nolan: Possibly extend to contact list used for Fun Run to promote. • Darshini Heany: Think about list of movies with broad appeal and send to Bryan. <p>(e) Format of future P&C Meetings – Zoom or in person – VOTE</p> <ul style="list-style-type: none"> • Darshini Heany: Continued meetings via Zoom during Covid. Advantages - via zoom, we have more numbers during winter. We also seem to have wider diversity of attendees via zoom also, or people come part of the time. Disadvantage is that we don’t get to meet and know each other face to face. Do we go back to face to face only, face to face plus zoom, or face to face only. • Discussion about views as to best format • POLL – format for meetings <ul style="list-style-type: none"> ○ 8% face to face ○ 8% Zoom only ○ 26% Combination (Zoom & face to face) ○ 58% Occasional face to face <p>Result: standard meeting on Zoom to allow people to dial in, but a couple of times a year get together.</p> • Darshini Heany: On the couple of times we do have face to face (end of term 3), we should have Zoom still as an option for those who can’t attend. Always have Zoom as part of it. • POLL – first face to face meeting <ul style="list-style-type: none"> ○ 100% in favour of end of Term 3. Continue via Zoom until the end of Winter.
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7.	Any other business	<p>7. Any Other Business</p> <p>a. The hall Discussed above. Talia confirmed she will advise community of hall works as soon as is possible.</p> <p>b. Reverse Garbage</p> <ul style="list-style-type: none"> Hajar Torkman: MCA workshop benefiting students and teachers. They do projects for schools – can come to the school, working with re-usable waste and challenge students to come up with new uses. Price will be \$10-\$15 per student, but we need to give exact numbers. Was hoping it could happen at school. Talia Morgan: Aware of how good program is, but teachers are time poor with all the things they need to do. I can liaise with staff to get their view. Also, see if can be a whole of school event, or before/after school/weekend workshops, or advertise via the Loop. Also, need to be aware of cost issue in the context of public education. Update at next General Meeting. <p>c. Mother's Day Stall</p> <ul style="list-style-type: none"> Em Patterson: Flyer sets out details. Thurs 6 and Fri 7 May. In LOOP today, detailed information as to when kids go to it and how it works. K-6, cash presents - \$2, \$5 and \$10. Talia Morgan: We can use cash as long as hand sanitiser available. <p>d. Other <u>NASA (Tony Nolan)</u></p> <ul style="list-style-type: none"> Over holidays made contact with NASA people out of Windsor. Applied for seeds to be planted in the Frog Pond that are currently orbiting space. See impact of zero G and solar radiation to see if they grow differently. Success of Bread Tags Potential for recycling of soft plastics. Children welcome to submit videos to NASA. How to advertise that within the school. <p>Container deposit scheme (Bryan Beudeker)</p> <ul style="list-style-type: none"> P&C to fund cost of bins for scheme. Darshini Heany: Brendan has sent some updates but not sure where it is up to. Michelle: In touch with guys who are doing it, and was in touch with Terry, no doubt Talia. <p><u>House Names (Paul Cleary)</u></p> <ul style="list-style-type: none"> Brief Talia re modernising house names. Darshini Heany: Terry conveyed an appetite for looking to change house names to reflect Indigenous people/women etc. Point reached was we need community consultation, and this process will need potential names. Talia Morgan: A lot of process required for this to occur. Rebecca Myers: Suggestion has been filtered through. There will need to be a long consultation process, and that is in motion.
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