

LCPS P&C - General Meeting – 20 July 2021 (7.00 – 9.15 pm)		
Minutes of Meeting		
Attendees (Via Zoom) <ol style="list-style-type: none"> 1. Darshini Heaney - LCPS P&C President 2. David Roberts - LCPS P&C Treasurer 3. Em Patterson - LCPS P&C School Community 4. Renae Buckley – LCPS Community Partners 5. Victoria La Fontaine - LCPS P&C Secretary 6. Ursula Phillips – LCPS Strategy & Management 7. Talia Morgan, LCPS Principal 		<ol style="list-style-type: none"> 8. Rebecca Myers, LCPS 9. Brendan Hood 10. Tony Nolan 11. Kate Blue 12. Michelle Tabrett 13. Michelle Torenbeek 14. Kailee McDonald 15. Prue Carroll
No.	Agenda Item/Topic	Discussion and Next Steps
1	Acknowledgement of Country/Welc ome	
2	Adoption of previous minutes	No objections.
3	Principal's Report	<p><u>Talia Morgan</u></p> <ul style="list-style-type: none"> • <u>Covid overview:</u> Thank you to the P&C Exec, particularly Darshini Heaney for assisting with Covid related issues and communication. TM getting many updates a day from the Department, things are changing quickly. TM trying to keep communication going, but a difficult time. • <u>Canteen and Hall works:</u> Construction works stopped in line with NSW Govt orders. Up until halted construction, completion date for canteen was mid-August. Unfortunately there was minimal work at the construction site in school holidays, with increasing Covid numbers. Also, rain during holidays impacted progress of the construction works. A summary of the status of the works is: landscaping done, brickwork around perimeter done, exterior of canteen done, grease traps and utilities completed. Next part is the concrete pours on the ground ready for the astro turf. It is anticipated that once works can resume under Govt regulation, it may bay be another month until construction is completed. We are hoping that works can commence on 1 August, but will be up to NSW Govt to determine the commencement date. During School holidays TM asked for permission from School Infrastructure to publish hall designs. What has been published in the newsletter is the most up to date information in relation to the hall design. • <u>Staff Changes:</u> Gail Falkingham (KGF) has moved up central coast, Jacqui Serra (returning from leave) has taken on her class. Luke Watson was employed on a visa, and could not be sponsored by the Education Department, and he moved to another role as an early childhood educator on the northern beaches. Janine Allen

		<p>(counsellor) has moved to Chatswood High and Xiao Guan will take her position as a new counsellor, two days per week. LCPS is lucky to have school counsellors four days per week (including remote working). Christine Pendleton is now on leave for Term 3, and Mr Smith from North Ryde Public will taking over her role, and 1CP to support online learning, along with Sally Robertson.</p> <ul style="list-style-type: none"> • <u>School events</u>: Because the Department doesn't know how long Covid impacts will continue for, it has postponed OC testing. Education Week has also been moved to virtual event, however LCPS has moved this to week 8, when might be able to do more activities. In addition, the Year 6 play has been cancelled and the year 6 fete postponed to next term. The Art show might be done in a different way, virtually. Currently considering logistics. • Victoria La Fontaine: query whether the RFF and PDHPE teacher changes discussed in the Loop, would continue next year or are they temporary changes? • TM: This will be the circumstances for this year, and LCPS will continue to use teachers as appropriately as possible, and the PDHPE syllabus will still be taught. RFF is looked at every year based on skill sets and other issues around resources. • Tony Nolan: Can student teachers assist? • TM: Student teachers require supervision, and so will not be used for PDHPE.
4	Treasurer's Report	<p><u>David Roberts</u></p> <ul style="list-style-type: none"> • Not a lot to report from our meeting last term. • P&C tracking OK from profitability perspective. • Due to Covid, canteen and uniform shop have been closed. • Music program is the only P&C run program still operating. Other staff have been stood down, and have been given assistance with applying for support directly from the Govt. No change as to profitability. • No other impact on costs (eg no rent, food order expenses). The Uniform shop will continue to receive clothes orders, but these are not perishable items, and will mean not needing to make further orders next year. • Santhi left two months ago in the finance role. Replacement – Alison Macey. She is currently getting up to speed in her role.
5	Subcommittee Reports	<p>(a) Music</p> <ul style="list-style-type: none"> • Music camp cancelled. • Music program online.
		<p>(b) Canteen</p> <ul style="list-style-type: none"> • Kailee McDonald: No update, looking forward to returning to the new canteen.
		<p>(c) Uniform</p> <ul style="list-style-type: none"> • N/A • Tony Nolan: Is uniform changing and will this be a problem with additional stock by reason of Covid? • Darshini Heaney: No expectation that uniform will be changing.

6	General Business	<p>(a) Covid Impacts</p> <p><u>Talia Morgan</u></p> <ul style="list-style-type: none"> • TM hearing the comments from parents. We need to cater for students, but also need to work with strict requirements from Department. The current situation is different to last year's Covid home learning. TM receiving updates constantly, meeting with senior Department Execs, parents and LCPS Exec each morning, to ensure that the communication continues to flow. We are doing best we can, and can't wait to get back to face to face teaching. Parents and everyone involved is doing a phenomenal job. TM's points to make: <ul style="list-style-type: none"> ○ Wellbeing comes first, with learning second. The message is do what you can when it comes to home learning, noting family and work pressures. There are parents saying their children have too much work, and others saying their children have too little work. We are trying to find an even balance. Parents will be able to provide feedback re the first two weeks of home learning via a survey we will issue in coming days, for us to consider early next week. We hopefully will then also have some further information regarding duration of the school closure. The focus of survey will be the amount of work, student engagement, platform, amount of time spent on screen, access to extra work, general feedback. ○ Communications: We found out about the school closures at the same time the public and community did (Wednesday on the last week of school holidays). The Department then had a cyber-attack, which meant there was not much time to prepare for online learning. The Staff development day after holidays was cancelled so that staff could get online learning up and running. First email TM sent out based on what we knew was not an easy process. From there we have made best efforts to communicate with the community - organised daily emails, Zoom meetings, newsletter, and the posting information on P&C Facebook page. We are aware of the importance of keeping people up to date, but not causing angst. Sometimes the information received from the Department is in blunt terms, and this information is being sent as a quotation so that the community knows that this is the information from the Department, and to ensure that the messaging is consistent. TM meets with principals in the area tomorrow, to ensure consistency re approach to home learning between schools in the area. ○ <u>Live learning</u>: Out of 25 local schools, only six were doing "live" sessions, and five of these were check in sessions, rather than learning sessions. This is the most contentious issue within the community. Whatever we are allowed to do, we are doing. The Department's "Guidelines to Support schools using live video with students" sets out the restrictions and requirements for live learning, and this covers the main points as to why face
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		<p>routine, but suggestions of what to do would be useful. I don't want my child to slip. Some of the things I have heard – morning check ins, Zoom reading groups. Understand it is a tough time, and appreciate the technical aspect. Just to have connection, a couple of days per week – doesn't have to be all online things. Other schools I have spoken to have a timetable they can follow, as guidance for the day.</p> <ul style="list-style-type: none"> • Talia Morgan: I didn't share email with the staff but went through the points in Michelle's email with the LCPS Exec. A lot of new instructions moving forward have been further to discussion following points raised in your email. The Reading Hubs/breakout rooms have been shut down by the Department, it shouldn't be still going. • Renae Buckley: Would like a bit more guidance from the school, including a possible check ins. • Talia Morgan: I love the idea of the live check ins, but what is coming out of the mouth of parents, is that this is a great idea for the children that can do so. The flip side is that if there is a child that misses out, the wellbeing of this child is impacted. • Darshini Heaney: Possibility of check ins at different times of day. Other idea was pre-recorded video of teachers to send to students. • Talia Morgan: This is something we have started looking at. <p><u>Sharing of contact details</u></p> <ul style="list-style-type: none"> • Tony Nolan: Question at the Principal's meeting re letting class members communicate with each other during home schooling and – where was the school handbook? P&C cannot release information due to privacy issues. Not sure if we have resources to have opt in phone book or similar. Would like to send flowers to admin staff. • Beck Myers: virtual flowers are best at the moment, with real flowers down the track. • Ursula Phillips: When the P&C collected contact data at the beginning of the year, this is not shared. We can't segment out those people who do not want to be contacted, and those who do. There was a comment on the bottom of the list, if a phone no was provided, this was to be an "opt in" for social reasons. Otherwise it was just email addresses. I can run the class list against if there are people missing out and would now like to opt in, can do so. • Talia Morgan: A new layer to this is the question of storage of that information also, noting recent cyber-attack. • Ursula Phillips: I have access to that list, this was prepared via the P&C. P&C's oblig for privacy is "best efforts", as a volunteer capacity. Department's obligations are much higher. • Tony Nolan: There were people at the meeting that wanted a whole of school list. Question re capacity to do this, but also sharing and storage issues. • Darshini Heaney: I think P&C should not do anything further regarding distributing personal information. <p><u>Devices</u></p>
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f	Any Other Business	N/A