

<b>LCPS P&amp;C - General Meeting – 8 June 2021 (7.00 – 9.30 pm)</b>		
<b>Minutes of Meeting</b>		
<b>Attendees (Via Zoom)</b> <ol style="list-style-type: none"> <li>1. Darshini Heaney - LCPS P&amp;C President</li> <li>2. David Roberts - LCPS P&amp;C Treasurer</li> <li>3. Em Patterson - LCPS P&amp;C School Community</li> <li>4. Renae Buckley</li> <li>5. Victoria La Fontaine - LCPS P&amp;C Secretary</li> <li>6. Ursula Phillips – LCPS Strategy &amp; Management</li> <li>7. Talia Morgan, LCPS Principal</li> <li>8. Toni Field</li> <li>9. Brendan Hood</li> </ol>		<ol style="list-style-type: none"> <li>10. Lara Wehby</li> <li>11. Kailee McDonald</li> <li>12. Lorna Baker</li> <li>13. Karen Solway</li> <li>14. Alice Groocoe</li> <li>15. Prue Carroll</li> <li>16. Farah Hussein</li> <li>17. Tony Nolan</li> <li>18. Kate Blue</li> <li>19. Michelle Tabrett</li> <li>20. Frederick Kruger</li> </ol>
<b>No.</b>	<b>Agenda Item/Topic</b>	<b>Discussion and Next Steps</b>
1.	<b>Acknowledgment of Country/Wel come</b>	
2.	<b>Adoption of previous minutes</b>	No objections.
3.	<b>Principal's Report</b>	<u>Talia Morgan</u> <ul style="list-style-type: none"> <li>• Discussion of the hall building works to be discussed later on.</li> <li>• External Validation occurred three weeks ago – school assessed against School Excellence program, given ranking by external panel. LCPS given six sustaining and growing, and eight delivering levels. Review assists with School Improvement Plan which goes to 2024, and directs learning.</li> <li>• With support of parents, LCPS is working to improve understanding and awareness of recycling via the Return and Earn program.</li> <li>• Relief from Face to Face (RFF) – 2 hours per week, during which staff can watch other lessons etc. Due to staff returning from leave, we have made some changes for semester 2. Will be done via technology, music, library - PE will be left to teachers.</li> <li>• New canteen and playground areas – walls are up, steel will be put in over next few days, roof next week. Still due for completion week 4 next term (early August). Will continue to update community via the Loop.</li> </ul>
4.	<b>Treasurer's Report</b>	<u>David Roberts</u> <ul style="list-style-type: none"> <li>• Financial perspective year to date – \$82K profit to date, up from last year, down from the year before. Reflects return to trading for canteen and uniform shop post Covid. Fundraising activities are down, as unable to hold all events due to Covid. From a cash perspective, cash reserves \$150K trading, term deposit \$200K. Term deposit up for renewal soon, will probably roll over again for 6 to 12 months.</li> </ul>

5.	<b>Subcommittee Reports</b>	<p><b>(a) Music</b></p> <ul style="list-style-type: none"> <li>• Kate Blue - Kate is returning to assist with insurance claims associated with instruments damaged by the fire. Spreadsheet itemising damage – totalling \$90K is with the insurer. We have spent approx. \$30K to date on replacements. We are going to plan from the remainder when we get response from insurer. Hopefully we can get cash settlement, to be put in bank account pending finalisation of the hall, for expenses like music stands etc, so have somewhere to put the new equipment.</li> <li>• Brendan Hood – Increase to music fees might occur later this year – change to legislation.</li> <li>• David Roberts – Fees billed in advance for the prior year.</li> </ul>
		<p><b>(b) Canteen</b></p> <ul style="list-style-type: none"> <li>• Kailee McDonald - Canteen looking forward to new moving into the new canteen facility. Looking forward to making new menu, as part of premiering the new canteen. Looking at price increase, as canteen making a loss – 5% increase, as well as introduction of a smarter range. Also considering going to go back to over the counter service, as this has provided 20% revenue in the past.</li> </ul>
		<p><b>(c) Uniform</b></p> <ul style="list-style-type: none"> <li>• David Roberts - 32K profit tracking – going to top up winter uniform orders. Michelle is doing a great job on working hard to achieve timeliness of orders etc.</li> </ul>
6.	<b>General Business</b>	<p><b>Hall and Canteen Update</b></p> <ul style="list-style-type: none"> <li>• Darshini Heaney - A lot of people have been frustrated about the lack of information from School Infrastructure re the hall works. Firstly, the purpose of the P&amp;C is to support the school with extra funds, act as voice for parents - all parents. I see specific disadvantages of using the bull ring as it impacts both tennis and netball. However, there are a number of advantages to the hall as is planned – we get the largest hall the Department makes. We will get OOSH on the site, so we free up two sites at Northwood, so the school can use this space as it sees fit. There will be a kitchenette to be used for other activities. The hall will fit everyone in an assembly, we think. We will get landscaping and tiered seating so that parents can even come to the hall and observe. If we have hall as planned, as we get solar panels on the roof. At the moment, we have significant amount in term deposit saved for solar panels. This frees up P&amp;C funds up to be used in other ways. We have a collective responsibility to Talia and the teachers to think carefully how much of their time is spent dealing with this issue, and this is taking up much of their time, particularly Talia's.</li> <li>• Talia Morgan - I have dealing extensively with hall matters over recent weeks, impacting the time I have been able to spend on my other responsibilities of student learning and wellbeing and supporting staff. I have spoken to my Director repeatedly, I am frustrated with little communication and information, and I understand the issue. My plan going forward is to direct all enquiries or questions to School Infrastructure. School Infrastructure advice is as has been advised in the newsletter:</li> </ul>

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7.		<p><b>Other business</b></p> <p><u>Working Bees</u></p> <ul style="list-style-type: none"> <li>• Darshini Heaney – There have been two working bees this year, first had a moderate attendance, the second time we had only a handful of attendees only. Kim Phillip's proposal was to have two working bees, but specify year groups dedicated to certain bees.</li> <li>• Lara Wehby – agree with dedicating specific year groups, so specific groups have ownership.</li> <li>• Talia Morgan – Could do stages, so that the attendees only need to come once a year. May not then need to focus on an area.</li> <li>• Renae Buckley – is there a list of areas that can be worked on, so it is transparent, and so we can look after areas where we can. Prue Carroll – might be good to have a conversation with Andy Sullivan. Only a handful of people ever attended, used to allocate two year</li> </ul>



		<p>groups, and when you arrive was a list of activities/tasks to do prior to the day, appropriate for any age group. Also Covid impacts.</p> <ul style="list-style-type: none"><li>• Ursula Phillips – might be a good idea to consider specific tasks etc, with a marketing effort.</li></ul>
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