

LCPS P&C - General Meeting – 31 August 2021 (7.00 – xx pm)		
Minutes of Meeting		
Attendees (Via Zoom) <ol style="list-style-type: none"> 1. Darshini Heaney - LCPS P&C President 2. David Roberts - LCPS P&C Treasurer 3. Em Patterson - LCPS P&C School Community 4. Victoria La Fontaine - LCPS P&C Secretary (left meeting 8.30pm – minutes for the period 8:30pm to end added by David Roberts and Darshini Heaney – see notes in italics) 		<ol style="list-style-type: none"> 5. Talia Morgan, LCPS Principal 6. Brenton Smith, LCPS 7. Brendan Hood 8. Kate Blue 9. Michelle Tabrett 10. Lorna Baker 11. Prue Carroll 12. Myles Davis 13. Toni Field 14. Tony Nolan
No.	Agenda Item/Topic	Discussion and Next Steps
1.	Acknowledgement of Country/Welc ome	
2.	Adoption of previous minutes	No objections.
3.	Principal's Report	<p><u>Talia Morgan</u></p> <ul style="list-style-type: none"> • Thank you to the parents for doing an amazing job. Thank you on behalf of the staff. Parent surveys helped drive us in required directions which was great – we can't assume what is in parents heads. Very lovely to get positive and constructive feedback. We took this on board – eg Zoom meetings and we have given 100 devices out to families. We are a bit concerned as we need devices back as soon as children are back at school, as we are then having assessments for kids. We need all devices back in working condition. • Good news – the school admin staff have received a directors award. We will be attending a Zoom presentation for staff. They are the front line workers that cop frustration etc. <p><u>Building update</u></p> <ul style="list-style-type: none"> • Meetings with School Infrastructure – Kindy playground now up to stage 2. I explained to a Project Manager what we want, and cost limit. He is aware of the requirement for the booster pump being ready before commencing these works. Pushing that the pump needs to be done as soon as possible with the Hall project, once tender is approved. Playground work may need to be done in school holiday period so as not to impact the kids. Hoping booster pump can be done later in the Christmas holidays – expect a three month project. Could be expected completion in April 2022 onwards – hard to commit to timeframes with Covid. I am aware that year 1 kids may also need to play on the new playground when complete, given kindy parents from 2021 kindy have donated funds to the construction of the new playground. • Hall tender process is ongoing. Canteen area – at the stage when drainage put in and concrete footpaths are going on. Canteen

		<p>building has had internal fittings, plasterboards etc installed. Still a construction site, can't send pictures due to legal requirements. Can only have 3 – 4 workers on site at the one time due to Covid and work is slow, but they are working hard and doing a good job in current climate.</p> <ul style="list-style-type: none"> • Meeting with School Infrastructure (canteen and play area) – Project Manager etc tomorrow for an update. • Myles Davis: concerned about delay to the replacement of the kindy playground. • Darshini Heaney: issue of booster pump – requirement of pump to go from Longueville Road to hall to allow water to go to hall in the event of a fire. The only way it can go there is via the kindy playground. This has put a dampener on everything. Therefore the hope initially before Covid could be done, however needs to be done as part of Hall works, and tender has not been finalised. Talia advocating for booster pump to be done quickly. • Myles Davis: what about Austin Street pump? • Talia Morgan: this is not adequate for the purpose. • Brenton Smith: I was a firey for many years. Not all booster pumps have the same capacity, and may not be adequate for the purposes of the Hall etc. • Darshini Heaney: propose top area be for K-2 so that all children can play with the new kindy playground. 3 – 6 have new Canteen area playground for fairness for kids and parents. • Myles Davis: disappointed with Department's funding. Feedback – step up and help out. At the moment I don't feel like I want to chip in more money into the P&C when we are not supported for big ticket items are pushed back. • Darshini Heaney: Talia has been pushing it every day, P&C Exec has been pushing too. • Brendan Hood: playground near canteen – astroturf. Not usable in summer? From October onwards it will be very hot. Can have shade cloths, but is very hot – have kids dropping like flies. Won't be able to use it for six months of the year. This is what we deal with at Blackman and Thompson Park. We have to call games off due to heat. • Darshini Heaney: we are pushing for and trying to raise money for shade cloths. <p><u>Covid and learning from home, return to school</u></p> <ul style="list-style-type: none"> • Principals meet with directors and Dep Secretaries etc. In the coming couple of weeks there will be Q&A released responding questions they are fielding. Sensitive issues around vaccination, safety of students etc. They want to get everything in writing first. Currently I don't have the information. When I do get the information, I will pass that on. We did not know about schools going back prior to the government announcement. • We are not making plans for returning to school – will make plans week 1 term 4. Until then is business as usual – school open for parents who need it, essential workers. Then K-1 back in late October, and then all back by 8 November. This is all information to date, and pending what happens between now and then. Goal posts changing daily. Rest assured it will be a safe environment for 810 students.
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4.	Treasurer's Report	<p><u>David Roberts</u></p> <ul style="list-style-type: none"> • From a financial perspective, it has been a flat period. All trading operations shut – no canteen, uniform shop. Musical program – online. No fundraising, but aside from insurances, no expenditure. • Change in insurance policies. Main PI policy usually includes an amount for sexual molestation. Insurer no longer underwriting, so need to take out separate premium - more expensive - \$2,000. This is cover we do need to hold. • Insurance claim – hall musical instruments - thank you to Talia for her hard work. Some back and forth re purchasing assets. The full amount of the P&C loss (\$90K) has been approved by insurer. We have so far purchased \$30K items. \$60K to be transferred to P&C account as funds, to purchase replacement musical instruments as we need them. Funds will be put in a separate account for clarity. • Myles Davis: does this include stands etc? • Kate Blue: schedule of damages includes stands and scores. Money from insurer is to replace all things. • Darshini Heaney: also a grand piano which is school property – speak about in a moment.
5.	Subcommittee Reports	<p>(a) Music</p> <ul style="list-style-type: none"> • Darshini Heaney: program running – online program. Wait and see what we can do next term. All up in the air. • David Roberts: likely to repeat what we did last year. Try to hold off enrolments as long as possible.

		<p>(b) Canteen</p> <ul style="list-style-type: none"> • Darshini Heaney - no canteen operations. Still closed until we are told canteen can resume when level 3 Plus restrictions at the school. Planning when this happens, will allow lunch orders, not over the counter. • David Roberts - will be staff only. We will need to adhere to public health guidelines.
		<p>Uniform</p> <ul style="list-style-type: none"> • Darshini Heaney: no uniform shop operations. Idea is that when Level 3 plus occurs, we will be allowed to have Michelle run online orders via Munch Monitors. Have to wait and see about ability to come into shop for fittings – unlikely. Michelle doing minimum amount of ordering she needs. • Brenton Smith: what about uniforms for new students? • Darshini Heaney: we use Munch Monitor for canteen and uniform. Order sent to school teacher and put into student's bags. Can contact Uniform Shop manager via email. • Myles Davis: there is a process getting in touch with uniform shop. Would schedule fittings with volunteers etc. There is an information pack we prepared.
6.	General Business	<p>a) Learning and Covid impacts</p> <ul style="list-style-type: none"> • Covered in Talia's report. <p>b) Financial assistance from the P&C to the school</p> <ul style="list-style-type: none"> • David Roberts: what has happened previously was that the school issued a letter to parents at the start of year seeking a voluntary contribution. From that the school would donate \$20K to the P&C. Later in the year we would issue a letter to parents for voluntary contributions. Generally, funds from this totalled about \$15K per annum, and we would raise about \$35K. We would then return approx \$56K back to the school across various items. It was agreed at AGM there would be a change – funds received from the voluntary contribution that went out would be shared 60/40 between school and P&C, in return P&C would not issue voluntary contribution letter later in the year, which would reduce \$56K donated back. There was about \$16K continued to agree to. As at term 2 this year, ruled off ledger – net result was P&C receiving contribution this financial year \$39K. Proceeds from that should be on its way from the school to the P&C. • Darshini Heaney: this means the school is not getting as much. If we were to give same amount as in the past. We are also funding approx \$60K for kindy playground, but may get a grant. But we have some funds in reserves, but trying to reimburse school for what we used to do. • David Roberts: we would give an additional \$40K to the school. • David Roberts: operating funds \$55K (music/uniform/Canteen). \$165K in reserves. \$12K reserved as fundraising for kindy playground, \$2K final insurance policy. Last major expense for this financial year. Cash reserve position today \$150K. Doesn't include term deposit (\$200K). Some of those funds have some quarantining for solar panels etc. • Darshini Heaney: school hall works may include solar panels, so we might need to reconsider the need to fund this. I asked Talia to speak

		<p>to Teachers about their funds wish list, which the P&C can assist with.¹</p> <ul style="list-style-type: none"> • Talia Morgan: 9 individual things (\$16K ceiling, not IT). <ul style="list-style-type: none"> ○ 1. Readers for K-2 (decodable readers K - \$1,800). Readers for 1 and 2 - \$2000. ○ Upgrade to minilit program – never updated reading resources. We would like to purchase readers. They start with learning support students but are then used by teachers. Whole reading package \$6,000 (approx.) • Darshini Heaney: propose motion for purchase for readers. • Michelle Tabrett: what about online readers to assist in Covid environment. Purchase is about \$700K. Some cheaper options, but we don't know when we are getting back to school. • Talia Morgan: We won't get them this year anyway. I will need to get a teacher to set this up. It make take some time to get up and running. <p>[VLF left meeting at 8.30pm added notes in italics added from David Roberts and Darshini Heaney]</p> <p><u>Decodable Readers</u></p> <ul style="list-style-type: none"> • <i>DH – motion - \$6k funding for decodable readers</i> • <i>TN – second motion</i> • <i>MT – can we purchase online decodable readers so the students can use the resources now.</i> • <i>DH – motion revised to \$7k, split \$6k for decodable readers and \$1k for online reading resources.</i> • <i>TN – second motion</i> • <i>Motion passed.</i> <p><u>Technology items</u></p> <ul style="list-style-type: none"> • <i>TM – spoke to need for new technology items, concerns about 100 laptops given out to families will be broken / time lag to replace.</i> • <i>TM – request is for \$5k for a new interactive whiteboard, currently one class has one that doesn't work, extra laptops for children to use in classrooms.</i> • <i>DH – motion \$10k towards technology covering replacement of existing inter-active whiteboard and purchase of additional laptops as required by the school.</i> • <i>TN – second the motion</i> • <i>Motion passed</i> <p><u>Subscription to Clickview</u></p> <ul style="list-style-type: none"> • <i>TM – explained that ClickView is online library and educational resource that is currently being used in the school and has</i>
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¹ Note – after the General Meeting Talia Morgan advised Darshini Heaney that the solar panels are not part of the hall works specification.

		<p><i>application both now and next year to support after school learning.</i></p> <ul style="list-style-type: none"> • <i>TM – platform is licenced on an annual basis, however, currently being offered a special promotion that would allow them to subscribe for 16 months (end of 2022) at the price of 12 months.</i> • <i>DH – propose \$2.2k for the Clickview platform</i> • <i>MD – second</i> • <i>Motion passed</i> <p><u><i>Zone sporting equipment</i></u></p> <ul style="list-style-type: none"> • <i>TM – purchase of school sports uniform kits for teams competing in zone sports competitions.</i> • <i>KB – requested that the items purchased included swimming caps.</i> • <i>DH – propose spend \$1k on zone uniforms (incl. zone swimming caps) and any balance is to be used on other sporting related items at the school</i> • <i>TN – second</i> • <i>Motion passed</i> <p><u><i>Music Room / Technology Centre Headphones</i></u></p> <ul style="list-style-type: none"> • <i>TM – the current headphones in the music / technology rooms are worn and don't work properly, there has been a request to replace these items.</i> • <i>DH – motion \$1k for the purchase of new headphones for the Music / Technology room</i> • <i>TN – second</i> • <i>Motion passed</i> <p><i>Additional notes from Darshini Heaney:</i></p> <p><i>At the meeting tonight the P&C approved funding total \$21,200 for the following items for the school:</i></p> <ul style="list-style-type: none"> • <i>\$10,000 to cover the purchase of a new inter-active whiteboard to replace an existing whiteboard and fund the purchase of additional laptops to support students in class and remote learning.</i> • <i>\$7,000 to cover the cost of new decodable readers across K - 2 and access to an online decodable reading resource.</i> • <i>\$2,200 to cover the cost of a 16 month subscription to the Clickview platform, an online inter-active library and education resource for all students.</i> • <i>\$1,000 to cover the cost of purchasing team sports uniforms (incl. swimming caps) to be worn by the students when competing at Zone sports competitions.</i> • <i>\$1,000 to cover the cost of purchasing replacement headphones for the Music and Computer rooms.</i>
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		<p>c) Building works Covered in Talia's report.</p> <p>d) Piano in the Hall</p> <ul style="list-style-type: none"> • Talia Morgan: Grand piano was a gift to the school. The school will get the money for that for insurance (\$40K?), which is not part of the \$90K P&C insurance claim. When the hall is finished we will look at dimensions etc and buy a suitable piano. If we didn't spend \$40K, we will contribute to something in the hall, eg lighting or sound. We will not buy a \$3K piano, and will get a fantastic piano for the needs of the school. It won't be on the platform stage, as we don't want it in the way. OOSH will be in there, and school assemblies etc. • Tony Nolan: was there a plaque? • Em Patterson: it was purchased by a family. • Toni Field: the piano was a gift from the P&C. • Kate Blue: it was bought in the 80s with money that the canteen made. • Myles Davis: might be nice acknowledgement to the P&C – ensure the P&C considers that the replacement piano is adequate. • Talia Morgan: we will discuss with the P&C, and keep you in the loop. But we will spend it in the best way for students and community. • Toni Field: I would like to see honour boards replaced and some boards which show the items that the P&C has contributed to – eg Bull Ring. • Kate Blue: were there any other P&C assets destroyed in the fire, such as canteen equipment? Audio was gifted, so this is school property. • David Roberts: the replacement canteen items – have been purchased and put into temporary canteen. Aside from instruments, not aware of anything else owned by P&C destroyed in the fire. • Michelle Tabrett: speakers etc? • Kate Blue: there are a few speakers on the damages schedule. What about microphones/microphone stands etc? • Darshini Heaney: there were some of these items on the list. • Talia Morgan: there will be some things that the school has to pay for when this is all finished, not covered by insurance. Eg, netball hoops. • Toni Field: if you prepare a list of items, you can let us know and ex-parents might like to donate some items. Wait and see what happens. <p>e) Fundraising events Darshini Heaney: not planning to do much active fundraising as people are challenged financially at the moment. This is what is planned:</p> <ul style="list-style-type: none"> ○ <u>Virtual Book Stall</u> • Darshini - Currently being planned via Burns Bay Bookery. Ruth Elston will go to Burns Bay Bookery and select books and launch term 1 week 4 online stall. ○ <u>Christmas Trees/Puddings</u>
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		<ul style="list-style-type: none"> • Darshini Heaney: This is scheduled to go ahead on 4 December – Lorna assisting with that. Located at Council carpark on a Saturday morning. • Brendan Hood: might need to get that cleared, as might coincide with Council election. • Darshini Heaney: will have to speak to Council again. <p><u>Other</u></p> <ul style="list-style-type: none"> • Tony Nolan: Lane Cove Swim Club ran trivia night online – multi choice. Focused on the history and facts of the Bull Ring, and other facts around the school - eg number of cows in the diary etc. Not a fundraiser, just a community building event to remind everyone of the school. <p>f) Darshini Heaney: happy for Tony and Em to work on this. Another idea was a LCPS puzzle for people to do at home – maybe Steve the crossing man. Might put a question in the Facebook.</p> <p>g) Toni Field – We did this for Rotary and was a success.</p>
	<ul style="list-style-type: none"> • Any Other Business 	<p><i>Wattle Space Seeds</i></p> <p><i>"Tony N. Informed the P&C LCPS was the first school on Earth to receive wattle seeds which had spent six months on the international space station"</i></p>