

LCPS P&C - General Meeting – 12 October 2021 (7.00 – 8:25 pm)		
Minutes of Meeting		
Attendees (Via Zoom) <ol style="list-style-type: none"> 1. Darshini Heaney - LCPS P&C President 2. David Roberts - LCPS P&C Treasurer 3. Em Patterson - LCPS P&C School Community 4. Victoria La Fontaine - LCPS P&C Secretary 5. Talia Morgan, LCPS Principal 6. Rebecca Myors, LCPS Deputy 		<ol style="list-style-type: none"> 7. Brendan Hood 8. Kate Blue 9. Michelle Tabrett 10. Lorna Baker 11. Prue Carroll 12. Myles Davis 13. Toni Field 14. Tony Nolan
No.	Agenda Item/Topic	Discussion and Next Steps
1.	Acknowledgement of Country/Welcome	Welcome.
2.	Adoption of previous minutes	No objections.
3.	Principal's Report	<p><u>Talia Morgan</u></p> <ul style="list-style-type: none"> • Covid - Covid safe measures detailed in newsletter, and a webinar to tomorrow. PowerPoint presentation will go to parents later in the week also. Decisions were made with discussions with executive team, sent to Department, approved by Director. Strategy cleared as best and safest option for the students, not to take away from learning activities. When we go back to face to face, we might have to adjust. Will be a trial during week 3, will be a huge adjustment in a short timeframe. We are all very excited to be seeing the children back. Any time we could get a positive Covid case, which will result in a closure, clean and a return. There is a plan to follow in this case. • <u>Building update</u> – Talia had an on-site meeting on the School Holidays for a defects check for the canteen works. There will be a further defects check on Thursday and train up the canteen coordinator. We are looking to open up the canteen in week 3 or week 4. There is some debate in whether year 6 will use the astroturf area, we will trial interest. At the moment year 3, but see how we go. • <u>Kindy playground</u> – To be discuss later in this meeting. • <u>Ventilation report</u> – Talia was sent this report this afternoon. All rooms have been deemed "safe". The audit involved independent advice from specialist mechanical engineering consultant, peer reviewed by Arup. NSW Health Rep also reviewed this, and Doherty Report/Institute and WHO also reviewed, along with School Infrastructure and Department of Education. Office and staff areas have a capacity limit (1 person per 4m²). There were 92 windows that were seen as defects (e.g. locks not working, shut too quickly etc) and these will all be fixed by end of October. Department also has a stance re air purifiers, and advised with expert advice – air purifiers

		<p>only recommended if adequate natural ventilation cannot be obtained. As LCPS determined to have adequate ventilation, these are not required. If there are concerns, the Department can be contacted and ventilation re-tested. Due to overwhelming advice, air purifiers will not be admitted to be put in schools by parents and P&Cs. To the extent any are required, purchasers need to go via the Asset Management Unit as there needs to be close checking of filters, disposing of hazardous materials and locations etc. Other measures – handwashing, distancing – ventilation is not an option at this point.</p> <ul style="list-style-type: none"> • <u>DA for Apartment block</u> – Southern side of school. Talia reported feedback on behalf of the school, e.g. noise pollution, air pollution, traffic increases during and after construction and safety while it's a construction site. Lane Cove Council has more information.
4.	Treasurer's Report	<p><u>David Roberts</u></p> <ul style="list-style-type: none"> • Not a substantial amount due to school being inactive. Things are starting to ramp up with reopening. • Closed out financial year 12 days ago. Brendan and David initial contact to finalise accounts prior to AGM in 6 weeks. Beyond that – received money from school from insurance proceeds, which is sitting in a separate account. Will set up process for tracking expenditure from that account. • Uniform shop and canteen – in the process of starting up again. • Talia - Thank you for the voting for additional resources, staff excited and will benefit the kids. • Darshini - Nathan Griffiths also sent an email of thanks.
5.	Subcommittee Reports	<p>(a) Music</p> <ul style="list-style-type: none"> • Darshini - Michelle Garrington has been looking at updating tutor contracts re what they are permitted to do on site due to Department guidelines. We will also have to advertise for band members. We are expecting that numbers will be down due to recruitment which might continue into next year. Enrolments open for music program next year. We have increased price for bands – moderate price (\$40) to cover some additional costs flowing through and cover possibility of employing others to cover certain people, as music committee is not functioning. • David – compulsory super charge went up. Increasing costs to cover these superannuation payments. This is in line with this to get to costs recovery basis. • Darshini – plan is to increase again next year. • Brendan Hood – the superannuation threshold will come into play next year also, which will have to be factored in.
		<p>(b) Canteen</p> <ul style="list-style-type: none"> • Darshini: Kaylee, the previous canteen convenor and Karen are working towards canteen opening. We thought the best process is to keep employees running it rather than volunteers. Karen will come back and work by herself to provide limited lunch orders. Menu has been re-jigged to reduce time. After that other staff will provide some assistance. Department has requested that water bottles have been provided as bubblers cannot be used due to Covid. Becky Vlock – had taken over canteen roster, has taken over canteen convenor role from Kaylee. Will let canteen committee know that too.

		<ul style="list-style-type: none"> • Tony - there are 10 mini bins to the school for recycling. Can we offset the impact of the water bottles? • Talia - I will look into it – look at how many people will be touching bins etc. Can't have teachers and students using bins during Covid. If we can do it in a safe way, we can do it. • Darshini - as soon as we can stop water bottles we will do so.
		<p>Uniform</p> <ul style="list-style-type: none"> • Darshini - Michell Tannous continuing to do excellent job. She will come back and do orders from Munch Monitor from next week. Kindy fittings can't be done on site, but hopefully restrictions lifting soon.
6.	General Business	<p>a) COVID Safe measures for return to face to face schooling - including discussion of e-petition regarding ventilation</p> <ul style="list-style-type: none"> • <u>Darshini</u> – Covid impacts and next steps covered above by Talia. Note that a ventilation e-petition was provided and signed, but this is now a moot point given the above. <p>b) Kindergarten Playground Funding discussion</p> <ul style="list-style-type: none"> • Talia – early in term 3 info about the playground was sent to School Infrastructure and a project manager reviewed. They looked at quotes we were given to see if they were realistic. He contacted Talia concerned with some of the quotes – quality of the softfall. A low grade soft fall had been quoted. Main issue is that it is not supportive of kids falling. As it is a kid's playground, kids will be falling over. Also, it starts to crumble and fall away faster. Also, when they are exposed to summer heat, it gets hot and gives a rubbery smell. If go with cheaper softfall, the price is look at \$66K (with GST), or go to approved soft fall increases the price to \$87K. This seems expensive, but better for health of kids – better for kids. Also included an increased price for other elements (\$7K). • Darshini – so far we have raised \$11K for kindy playground. We have put in application for community grant. Aspirational amount is \$50K, but lucky if we get \$30K. We won't know until November. Talia is happy to put some money into it as well, up to \$17K. • Talia - \$17K funding can come from one of the other projects we were looking to do. This is more urgent. They won't let this proceed to tender, unless every dollar is sent to School Infrastructure. • Darshini – Could do Booster pump over School Holidays, and kindy works term 1. Issue – we haven't raised the amount of money we need, but we have the possibility that the costs will increase more over time. Also, Kindy playground is essential. • David – In terms of costs of building things at the moment, there is significant pressure on supply chains. How this plays out, not sure. Things might return to normal next year, or not. Or may still increase. Also might be further delayed due to supply issues, e.g. shipping. May not eventuate, but might be prudent to lock something down now, rather than come back in six months' time and work out we are still short.

		<ul style="list-style-type: none"> • Tony – Huge delays in supply. Is there a way we can put out to tender now, and fill the gap? What do we need to do to approve it to make it happen? • Darshini – \$11K raised by P&C, Talia donating \$17K, and we have \$11K raised = gap is \$60K. • Brendan – given the equipment wore out, why wont the school contribute? What is the decision to get rid of it, if it is unsafe? • Talia – Contribution from department is zero. Playgrounds, like carparks, are not essential. We don't have to have play equipment. If we decide not to replace it and take it away, that is our risk. • Tony Nolan – why can't we put out to tender now? See if money comes off the price? • Talia – School Infrastructure takes it – they put it out and select the contractor. The School takes the balance. • David – if the price goes up? Can we walk away? • Talia – haven't seen that before. This has been tested before, these are frequent engagements. If School Infrastructure had underquoted • Victoria – I am seeing price escalation also. Can I also ask that School Infrastructure managing both see if there is an insurance component in the booster works that could go towards the ' • Tony Nolan – Can we do fundraisers etc for this? Can we also remove playground works as it is? • Talia – I don't think they will let us remove it. • Brendan Hood – We need to find the funds. These people need to tender to be on the panel, and these people come in to do it. There is some certainty. Can we afford the \$60K? • David – Yes we can afford is as we have the \$200K sitting in the term deposit. From a cash deposit perspective – leaving aside canteen, uniform shops (\$20K – operating). \$115 in core business cash locations, not include insurance funds, do have \$200K in term deposit. Some money in term deposit was meant to be put in solar panels. Hall works will include some solar panels. • Darshini – I had a recollection with the meeting with the architects that there were definitely solar panels on the roof, Talia has followed up and this is not the case. • Talia – This is not the case – this is not a new build. It is a rebuilt through insurance. So we will not be getting solar panels on the hall. • Myles – As part of previous fundraising, we said we would use best endeavours for solar panels. The \$200K is historical funds, as part of air-conditioning works. • Darshini – Whatever School Infrastructure says, this is a fundamental requirement for a school. I propose that we use \$70K of P&C funds for the kindy playground. • Myles – I second that. • Darshini – Passed unanimously to contribute \$70K. • Talia – I will advise School Infrastructure as soon as possible. • David – Can we please have an invoice?
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		<p>trim and hand out trees and puddings. A site at school is the best location, but depends on Covid restrictions/cases etc.</p> <ul style="list-style-type: none"> • If anyone has any other fundraising ideas, let me know. We don't want to bombard people this term.
	<ul style="list-style-type: none"> • Any Other Business 	<p><u>Year 6</u></p> <ul style="list-style-type: none"> • Darshini - This year 6 has been an unfortunate year. They have been impacted by hall fire and two Covid lockdowns. They have not been able to have a play or a fete, and faced with six weeks to farewell LCPS. They usually fundraise with the fete, but they can't do any of those things. Can we please assist? Parents can organise something, but school cannot. Amanda Coker (year six class parent) has said that approximately \$1K would assist with the hire of a venue. \$1.5K would assist with hire, deep cleaning and a DJ. • Talia – At the moment, schools can't plan anything before 3 December. Even if they do, it can be changed or altered. I am trying to contact Department if parents can organise an event off site, it becomes a wedding like event. Or if teachers come, is it still a school event? • Darshini – Speaking to Amanda, last years' event was a school event organised by Pip King and teachers at Greenwich sailing club. Want to propose \$1.5K towards the cost of the year six farewell. • Lorna – I can second that – a great idea. If we can do it, offsite with parents, that's a great. • Em Patterson – can we make it \$2K? It will be really tight at \$1.5K. • Darshini – Modify proposal to \$2K. • Lorna – I second that. If we are not breaking any rules, would be good for year six to celebrate. • Talia – I will let you know what we can do. Best to look at a venue with a cancellation policy. • Tony – Could also arrange something outside etc, and use DJs etc from the school community. • Darshini – Unanimously pass - \$2K contribution for parent run year six farewell. <p><u>Learning Support</u></p> <ul style="list-style-type: none"> • Darshini - Also I have received proposal from a parent to request funding support for kids affected by Covid requiring learning support. We have already spent \$20K to extend learning support this year. • Talia – every day we ask Dep Secs re whether this support will continue. Money that was given by Department and P&C will be spent this year. This has been done online, but we have still been supporting these students. Will revisit next year. • Darshini – revisit next year, as we have already contributed. <p><u>Naplan results</u></p>

		<ul style="list-style-type: none"> • Michelle Tabrett – Whether we can access NAPLAN data for last year's year 6. Growth from year 5 to 7. Does LCPS look at that to see if there has been growth? • Talia – We look at years 5 – 7 cohort. We are looking at this detail, and will present to school and check graphs from 2014 to 2021 to look at peaks and troughs – share those results with Director, and see if there is a common program showing growth at that time, and discuss what is working. Months of looking at it. • Michelle – will there be reports back to the P&C? I have concerns re writing, as a year 4 parent. I have analysed data at P&C and writing data is down. As a parent of a year 7, it is apparent they are not prepared for writing for year 7. • Kate Blue – also will be interesting to note writing vs typing skills given online learning. • Talia – pros and cons. Nationwide, so all kids are in the same boat. <p><u>Informal stem group</u></p> <ul style="list-style-type: none"> • Tony Nolan – The Stem group has been going for last four years. I have been asked to write a summary about it. As part of this I have been given some information regarding grant applications etc. I have sent info to the school exec. Hopefully in next two weeks the school might get some points from NSW Govt. If that is the point we might be able to use as PR to use in grant applications in the future. • Talia – I will take any grant that comes along.
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