

# Lane Cove Public School P&C

## Meeting Minutes

### 05/02/2019 - Term 1, Meeting 1

#### *a. Present:*

Myles Davis (President)  
James Morley (Treasurer)  
Darshini Heaney (Secretary)  
Prue Carroll (VP Community Partners)  
Simone Bordin (VP School Community)  
Clare Gaunt (Communications)  
Elaine Bean (Strategy)  
Emily Patterson (General Member, Gala Night)  
Tony Nolan (General Member)  
Vanessa Mundell (Fun Run 2019)  
Andrew Sullivan (P&C Grounds Co ordinator)  
Kate Blue (Music Convenor )  
Amanda Muduliah (Strings Co ordinator)  
Brendan Hood  
David Roberts  
Nick Mehta  
Kate McGregor  
Terry McKinnon (Principal)

#### *b. Apologies:*

None

### 2. Minutes from Previous Meeting

Not available.

### 3. Principal's Report (Terry M)

There has been a smooth start to the year, with the kindergarten students settling in well so far. Music has commenced without any hassles. Scripture and Ethics will commence in Week 4. The Annual School Report for 2018 is in the works, as is the school budget for this year.

Parent information nights have been consolidated into two nights, to be held in Week 3.

Year 6 Camp will be in Week 4 of Term 1.

Parent Teacher interviews are planned for Week 10 and 11 of Term 1.

### ***a. Enrollments***

This year we have 861 students enrolled, which is about 30 students less than last year. Fifteen students from various grades left to go to Lindfield Learning Village, and a number of families moved away.

This meant that the school was funded for 34 classes by the Department of Education. However, some money that was rolled over from 2018 has allowed the school to fund an extra teacher, so that we have maintained 35 classes, the same number as last year.

There are 129 kindergarten students, and they have completed their Best Start assessments. Due to the extra teacher, Kindergarten classes will have 17 students per class on average, better than the 20 students mandated by the Department.

Year 1 has an average of 23 students per class, and Year 2 an average of 24 students. It was not possible to have smaller Year 1 and 2 classes without increasing the number of composite classes. The teachers of Year 1 classes, which are slightly larger than ideal, will be provided with extra support.

### ***b. Staffing***

In the next few weeks a Selection Panel will be convened to fill two roles:- the Assistant Principal role vacated by Bec Myers when she took up the position of Deputy Principal, and the EALD teacher role made vacant when Tracey McLoughlin resigned. Tony Nolan volunteered to be the P&C Rep for these two panels.

Deb Van Daal is retiring after taking long service leave, which she is currently on. Applications for this position will be sought midyear.

A new crossing guard is being sought for the upper Austin St Crossing – the teaching staff are not permitted to man this crossing, don the hi vis vest or use the lollipop as they are not trained for this.

### ***c. Upgrades to the playground***

There has been painting in the playground areas over the holidays – the handball courts that were obscured by the painting will be repainted soon. This is part of a plan to improve the playgrounds proposed by the Student Representative Council. Funding was provided by the P&C for this.

More upgrades are planned, but Urban Landscapes, a company which met with the principal last year suggested that they were too expensive for the school's budget. Another landscaper is being sought.

Trees are going to have to be removed near the retaining wall on Longueville Rd, in order to repair the wall. The plan is to then replant new trees within the school boundaries, so that if their roots get close to the wall, they can easily be trimmed. There is no current date for this work.

### ***d. Hall upgrade***

The wiring in the hall has been re-laid, with new conduits. A new PA system is in the works as well, with negotiations occurring at the moment with the church to contribute to this.

The P&C voted tonight to reimburse the school \$18000 for this upgrade, unanimously.

### ***e. New classroom PA system***

A new classroom PA is being installed and is nearing completion.

#### ***f. Parent Think Tanks***

Parent think tanks will occur at some stage in 2019 to provide clarity about parental expectations. Some responses from the Tell Them From Me Survey were somewhat ambiguous, so explicit feedback from parents will be sought.

#### ***g. New Payment system***

There is a new payment system for the school. It is called School Bytes, and was developed by a student who went to Chatswood High School. This is needed as the school is not permitted to allow credit card details to be written on envelopes any longer. Details of the new system are in the Loop.

All payments should be made by credit card through this system, or by parents taking cash to the front desk. Children are not permitted to give cash payments to their teachers.

#### ***h. Energy Audit***

Last year, the P&C requested that the school obtain an Energy Audit, as we were installing air conditioning throughout the school using P&C funds. Solar panels were also installed, so that we currently have 55kW of solar panels in the school.

A Department of Education Energy Audit expert reviewed the school's use of energy. She suggested that the school should try to decrease demand from 2pm to 8pm.

Strategies to do this included:

- Automatic switching off of air cons at 4 pm.
- Setting the temperature to 26°C in summer
- Upgrading lighting to LED lights
- Load shedding – for example opening doors between adjacent classrooms and having only one aircon on in the two rooms.
- In winter, the cleaners turning the heaters on before 7 am, then the teachers switching them off during the day.

If we reduced consumption to less than 160 MW/year this would allow us to be charged a lower tariff – but current consumption with our new solar panels is not yet officially quantified.

If the school had 100 kW of solar panels in total, this would allow 60% self consumption of electricity. This year the school will put in an application for the extra 45 kW of solar panels.

### **4. Sub-Committee Reports**

#### ***a. Music***

There have been very healthy enrollments this year, about 300 children. There has been a smooth start to the year, as Lucy Schultz has spread the sessions evenly among the classrooms.

Shaunagh Ashby has stepped down from her role as Music Co-convenor, but Kate Blue is continuing in the role of Co-convenor – she is responsible for all the bands. Amanda Mudaliar has temporarily taken on the role of Strings Coordinator.

The Music Sub-Committee is actively seeking a new co-convenor, as well as more general members of the committee to share the duties. Kate would like to engage in succession planning for the committee.

There will be a fundraising cupcake stall for students later this term – the date is yet to be finalized. The Music Sub-Committee will also run a fundraising cupcake stall on the school grounds during the NSW State Election on Saturday, 23<sup>rd</sup> March, 2019.

There are no external concerts planned for this term.

In Week 10, on Wednesday or Thursday night, the annual Tutor's Concert will be held in the hall.

## **5. General Business**

### **1. Amendments to the P&C Calendar.**

The Tutors Concert will be held on 3<sup>rd</sup> or 4<sup>th</sup> April.

The May P&C meeting is listed as 14<sup>th</sup> May – this should be 7<sup>th</sup> May. The School Council will meet on 14<sup>th</sup> May.

The Music Camp will be on 2<sup>nd</sup> to 4<sup>th</sup> June.

The Gala is confirmed for 22<sup>nd</sup> June.

The Art Show will be held at Gallery Lane Cove in Term 3, Week 5.

The Fun Run will be held on 8<sup>th</sup> September.

The Year 6 Fete will be on 20<sup>th</sup> September.

The Comedy Night is on 25<sup>th</sup> October.

The Year 6 Play will be performed on 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> November.

Working Bees were confirmed for Sunday, from 8am to 12 pm on 10<sup>th</sup> March, 2<sup>nd</sup> June, 25<sup>th</sup> August and 17<sup>th</sup> November.

The School Holidays are to be added to the Calendar.

**2. Information Nights** – James Morley will speak about the P&C at the Year 3-6 Night on Monday, 11<sup>th</sup> February and Myles Davis will speak at the K-2 Night on Wednesday, 13<sup>th</sup> February.

**3. Notices at School Gates** – currently they have to be laminated, otherwise they deteriorate quickly.

We need to encourage anyone who puts up a notice to be responsible for taking them down as soon as the event is over.

The possibility of electronic boards was discussed, but this would only be the main board.

Another possibility is enclosed boards – Elaine Bean will investigate this.

### **4. New Email Addresses**

These are being rolled out and should be used from now on.

## **5. Fun Run**

The date was confirmed. Positions are to be filled on the Fun Run Committee – any expressions of interest welcome.

## **6. Gardening Club**

Funding of \$250 per term from the P&C, \$500 per term from the school confirmed.

Any new irrigation equipment will be separately reimbursed as it is installed.

Funding has already been approved for a chicken coop.

## **7. P&C Directory**

Everyone currently in the directory will get an email to update their details. This year there is a compulsory question about whether this information can be published on the directory.

New parents can sign up electronically at the Information Nights or through links provided in the Loop and Skoolbag.

## **8. P&C Budget for the year ending 30/9/2019**

Tabled.

The income last year was inflated as there were two Galas in the year. The net profit was \$29690 due to this.

Expenditure included \$30000 for Learning Support, \$8000 for a teacher's aide and \$6000 for kindergarten assistance as well as \$7000 for curriculum funds.

The P&C spent \$9700 on shade cloths last year, a one off expenditure, but there are other items we have committed to funding, such as extra funds for STEAM, that are yet to be invoiced.

Emily Patterson has been asked to give a ballpark estimate for the spending required to put on the Gala – she will report back.

James Morley is investigating changing the P&C Financial Year, which currently ends in September, to align with the school year.